

**Ocean Township Board of
Education
Waretown, New Jersey**

Before and Aftercare Services

RFP Proposal No: CC 23-001

ADDENDUM #1

Tuesday, November 28, 2023

Proposal Opening Date

11:00 am

Proposal Opening Time

The Board has received several questions from potential proposers since the RFP was advertised. Below, the Board is providing answers to those questions which request information relevant to the RFP. Vendors submitting responses to the RFP are advised to acknowledge receipt of this addendum where indicated on the Proposal Form included in the RFP, and to submit same with their proposals. Proposers may also acknowledge receipt of this Addendum by signing where indicated at the end of this Addendum and faxing a copy of this document to Kevin Byrnes, Business Administrator/Board Secretary, Ocean Township Board of Education at (609) 693-5833.

Failure to acknowledge receipt of this Addendum or to sign and fax it back to the Board's Business Administrator prior to the proposal opening date and time may result in disqualification of the proposer.

1. How many students are currently enrolled in the program?

The program currently has an enrollment of approximately 137 students, of which approximately 32 students are preschool aged.

2. How many duplicate copies of the proposal are being requested?
The Board of Education is requesting that one original and three duplicate copies be submitted.

3. The numeric times listed on pg. 26 are correct, but the written before/aftercare hours noted on pg. 26 of the RFP packet is incorrect. The following is the correct language:

Hours of allowable operation:

*School days: Elementary Schools – 7:00 a.m. to 8:45 a.m. and 2:30 p.m. to 6:00 p.m.
One hour and forty five minutes before school care and three and one half hours after school care*

4. Is the current program housed at one site for before and after school care?
The program is currently being run out of one site, the Waretown Elementary School, located at 64 Railroad Ave., Waretown, NJ 08758.

5. What is the anticipated award date?
The Board of Education anticipates awarding this contract prior to the end of the 2023 calendar year.

6. What is the anticipated start date of the proposed services?
The Board of Education would like services to begin on 2/1/24.

7. Is the fee proposal for the 2023-2024 school year?
Yes, please see response to question number six.

8. The current before and after care program provides services on early dismissal days (please see ½ day dismissals dates on the school calendar included with RFP packet). The parents are currently not charged for the additional time. The early dismissal times for both schools are:

Waretown Elementary School – 12:45 p.m.
Frederic Priff Elementary School -1:15 p.m.

9. Is it your expectation that the provider will serve breakfast?
The current before and aftercare program does not provide breakfast for its students in the morning, but if a student brings breakfast we provide a table and chair for them to eat at. Students also have the option to participate in the national school breakfast program when it opens up at approximately 8:10 a.m.

10. Any prior addendum or information provided by the Board following the issuance of the RFP shall be null and void and proposers are not required to acknowledge their receipt either in their proposal or by returning a faxed signed copy to the Business Administrator. **Only this Addendum #1 needs to be acknowledged with the proposal or signed and faxed back to the Business Administrator.**

11. There will be no further addenda issued and the Board will not consider any further questions from proposers.

12. The proposal due date and time remain unchanged.

Receipt of Addendum No. 1 is hereby acknowledged:

(Vendor Name)

By: _____
(Signature and Title)