

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING AGENDA
AUGUST 14, 2023**

Regular Meeting 6:15 p.m.

Call to Order:

Pledge to the Flag

Open Public Meetings Act:

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and emailed on January 10, 2023 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

Open Public Forum: Agenda Items Only

Motion by _____ seconded by _____, to open public forum.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

Limit two (2) minutes (Board Policy #0167)

Close Public Forum:

Motion by _____, seconded by _____, to close public forum.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

Educational and Community Highlights:

Committee Reports:

Correspondence:

Minutes:

B1. Motion to accept the minutes of the following Board of Education Meeting:

- Regular Meeting for July 19, 2023

Motion by _____, seconded by _____.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

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FINANCIAL

Motion to approve the following – (see attached)

B2. **Warrants for Payment** – June & July 2023

B3. **Budget Transfers** – June 2023

B4. **Certification of the Budget Report** – June 2023

B5. **Secretary’s Report**- June 2023

B6. **Treasurer’s Report** – June 2023

B7. **Tax Levy Payment** - July 2023

B8. **Additional FY23 State Aid** - Motion to accept the following additional State Aid for the 2022-2023 school year as determined by the NJ Department of Education:

- Extraordinary Aid - \$358,448
- Nonpublic Transportation Aid - \$4,992

B9. **Transfer of Current Year Surplus** - Motion to approve the attached resolution for the transfer of current year surplus into the Reserve Accounts in conjunction with the year end closeout of the 2022-2023 fiscal year.

B10. **Transportation Resolution** - Motion to approve the attached resolution for participation in Coordinated Transportation Services with Monmouth-Ocean Education Services Commission.

B11. **Latchkey Program Rates** - Motion to approve the attached tuition and employee rates for the 2023-2024 RSY Latchkey Program.

B12. **Long Range Facilities Plan** - Motion to authorize the district’s architect Fraytak Veisz Hopkins Duthie PC, working in conjunction with the district’s School Business Administrator, to perform the necessary amendments to the district’s Long Range Facilities Plan (LRFP) in accordance with the requirements of the NJDOE; and to authorize the the District’s architect Fraytak Veisz Hopkins Duthie PC, working in conjunction with the district’s School Business Administrator, to submit the updated LRFP in accordance with the requirements of the NJDOE.

Motion by _____, seconded by _____.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

Superintendent’s Report: Motion to approve the following, on recommendation of the Superintendent:

- **S1. Report of the Superintendent.**

- **S2. Staff Reports:**

Principal’s Report
Special Education Report
Technology Report

Transportation Liaison’s Report
Facilities Manager Report

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- **S3. Building Use:**
 - Stafford Rec Basketball WES Gym – Mondays & Wednesdays 11/15/23-2/17/2024 – 6:30pm-9:30pm
 - Waretown PTO - Color Run Priff Fields – Saturday 10/21/23 – 12:00pm-5:00pm
 - Waretown PTO - Halloween Dance Priff Gym – Friday 10/27/23 – 3:30pm-10:00pm
 - Waretown PTO - Cookie Decorating WES Gym – Saturday 12/2/23 – 8:00am-2:00pm
 - Waretown PTO - Auction Set-Up WES Gym – Friday 3/1/24 – 3:00pm-7:00pm
 - Waretown PTO - Annual Auction WES Gym – Saturday 3/2/24 – 1:00pm-9:00pm

- **S4. District Mentoring Plan & District Professional Development Plan:**
 - Approval of our District Mentoring Plan and District Professional Development Plan for the 2023-2024 school year.

- **S5. Curriculum:**
 - The Ocean County Curricula, which were designed to specifically align with the most recent State Board adopted version of the New Jersey Student Learning Standards in the following content areas:
 - English Language Arts: NJSLS (2016)
 - Math: NJSLS (2016)
 - Science: NJSLS (2020)
 - Social Studies: NJSLS (2020)
 - Visual and Performing Arts: NJSLS (2020)
 - Computer Science and Design Thinking: NJSLS (2020)
 - Career Readiness, Life Literacies, and Key Skills: NJSLS (2020)
 - Comprehensive Health and Phys. Ed.: NJSLS (2020)
 - World Language: NJSLS (2020)
 - Teaching Strategies, Inc. Creative Curriculum for Preschool (6th Edition)

- **S6. Job Descriptions:**
 - Title I Instructional Assistant
 - Extended Day Non-Instructional Program Assistant
 - Extended Day Program Pre-K Liaison
 - Extended Day Program Pre-K Teacher
 - Extended Day Program Pre-K Assistant

- **S7. Transportation Routes:**
 - The transportation route schedules for the 2023-2024 school year.

- **S8. Board/District Goals:**
 - Board & District Goals for the 2023-2024 school year.

- **S9. Special Education:**
 - Approve the following out of district program placements for the 2023-2024 school year:

<u>Students</u>	<u>Placement</u>
1 Elementary School (6th)	New Road School
1 Southern Regional (9th)	Harbor School
1 Southern Regional (9th)	Coastal Learning Center
1 Southern Regional (10th)	Coastal Learning Center
1 Southern Regional (11th)	New Road School
1 Southern Regional (12th)	Hawkswood School
1 Southern Regional (12th)	Woods Services, Inc.

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o The following independent providers for Child Study Team and Intervention and Referral Service evaluation purposes:

<u>Provider</u>	<u>Service</u>	<u>Fee</u>
Educational Audiology Resources, LLC	Audiology	\$275.00/audiological-\$700.00/CAP
Garden State Hearing & Balance Center	Audiology	\$200.00/audiological-\$400.00/CAP
Ocean Eye Institute	Optometric	\$180.00
Snyder Eye Group	Optometric	\$170.00
Southern Shores Eye Center	Optometric	\$175.00
CNNH/Ronald Barabas, M.D.	Neurological	\$660.00
Meridian Pediatric/Dr. Dorothy Pietrucha	Neurological	\$175.00
Advance Psychiatric Care/Alexander Iofin, MD	Psychiatric	\$300.00
Dr. Clifford Barneman	Psychologist	\$450.00
MOESC	Various Evaluations	TBD
Delta Group	Contracted/Subs	TBD
Zen Behavior LLC/Jennifer Conforth	FBA Assessment	\$600.00/eval:-\$80.00/hr. consultation
Saundra Piscitelli	ASL Interpreter	\$65/hr - minimum of 2 hrs.
Stacey Johnson	Psychological Evals	\$300.00/eval
Oxford Consulting	Bi-Lingual Evaluations	\$650.00/eval
Little Egg Harbor School District	Bi-Lingual Evaluations	\$300.00/eval
Melissa Phillips	Deaf/Hard of Hearing	\$850.00/eval
Karen Noble	Deaf/Hard of Hearing	\$850.00/eval
Dr. Brett Bersano	Deaf/Hard of Hearing	\$950.00/Psych eval \$2400.00/Psych-ed eval \$3500.00/Neurio-psych eval Meetings/\$125.00/hr.

● **S10. Evaluation Tools:**

o Danielson Model for certificated staff and Stronge model for administrative staff.

Motion by _____, seconded by _____.

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

Personnel/Instruction: Motion to approve the following, on recommendation of the Superintendent:

● **P1. Employments:**

o Evelin Castro as an instructional assistant for the 2023-2024 school year effective September 1, 2023 through June 30, 2024. Salary based on Step 1 of the current W.E.A. Contract Guide at \$23,305.00. This position is a replacement and transfer from a kindergarten vacancy.

o Alexandra Staszkeski as an instructional assistant for the 2023-2024 school year effective September 1, 2023 through June 30, 2024. Salary based on Step 1 of the current W.E.A. Contract Guide at \$23,305.00. This position is to replace a preschool vacancy.

o Katelyn Morejon as an instructional assistant for the 2023-2024 school year effective September 1, 2023 through June 30, 2024. Salary based on Step 1 of the current W.E.A. Contract Guide at \$23,305.00. This is a new position for Kindergarten funded by Title I funds.

o Katelyn Morejon (instructional assistant) to receive a stipend of \$1100.00 for possessing an elementary teaching certificate for the 2023-2024 school year.

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- o Cynthia Ulaky as an instructional assistant for the 2023-2024 school year effective September 1, 2023 through June 30, 2024. Salary based on Step 1 of the current W.E.A. Contract Guide at \$23,305.00. This is a new position for Kindergarten funded by Title I funds.
- o Cynthia Ulaky (instructional assistant) to receive a stipend of \$1100.00 for possessing an elementary teaching certificate for the 2023-2024 school year.
- o Judith Tuchman as a part-time (3.25 hours/day) instructional assistant for the 2023-2024 school year effective September 1, 2023 through June 30, 2024. Salary based on Step 1 of the current W.E.A. Contract Guide at \$10,949.84 annually (\$18.31/hour). This position is a new position that is required based on student's IEPs.
- o Amanda Vega as a leave replacement instructional assistant for the 2023-2024 school year effective September 1, 2023 through February 16, 2024. Salary based on Step 1 of the current W.E.A. Contract Guide at \$23,305.00 annually (pro-rated). This position is to replace a staff member completing a separate leave replacement.
- o Heather Santiago as a part-time (3.25 hours/day) leave replacement instructional assistant for the 2023-2024 school year effective September 1, 2023 through February 16, 2024. Salary based on Step 1 of the current W.E.A. Contract Guide at \$10,949.84 annually (\$18.31/hour) (pro-rated). This position is to replace a staff member completing a separate leave replacement.
- o Laura Solleder as a 2 hr./day lunch/recess assistant for the 2023-2024 school year. Salary based on Step 1 of the W.E.A. Contract Guide at the hourly rate of \$16.12, \$5803.20 annually. This position is to replace a staff member who was not renewed.
- o Payment of a \$550.00 (pro-rated from September 1, 2023 - November 24, 2023) mentoring fee to Jennifer Bamber for mentoring Emily Byrnes, pending successful completion of the mentoring.
- o Payment of a \$550.00 (pro-rated from September 1, 2023 - February 16, 2024) mentoring fee to Donna Bridger for mentoring Mary Ferraiuolo, pending successful completion of the mentoring.
- o Fran Rutan as a 1 hour/day transportation aide for the 2023-2024 school year. Salary based on the current W.E.A. Contract Guide at \$2993.40.
- o Sandra Foley as a 1 hour/day transportation aide for the 2023-2024 school year. Salary based on the current W.E.A. Contract Guide at \$2993.40.
- o Natalie Nasatka as a 1 hour/day transportation aide for the 2023-2024 school year. Salary based on the current W.E.A. Contract Guide at \$2993.40.
- o Amanda Vega as a 1.75 hour/day transportation aide for the 2023-2024 school year. Salary based on the current W.E.A. Contract Guide at \$5238.00.
- o Christina Jenkinson-Wisk as a 1 hour/day transportation aide for the 2023-2024 school year. Salary based on the current W.E.A. Contract Guide at \$2993.40.
- o Frances Deman as a 1 hour/day transportation aide for the 2023-2024 school year. Salary based on the current W.E.A. Contract Guide at \$2993.40.
- o Sara Carpini as a 1.75 hour/day transportation aide for the 2023-2024 school year. Salary based on the current W.E.A. Contract Guide at \$5238.00.
- o Patrice Arneth as a 1 hour/day transportation aide for the 2023-2024 school year. Salary based on the current W.E.A. Contract Guide at \$2993.40.
- o Alexandra Staszkeski as a .50 hour/day transportation aide for the 2023-2024 school year. Salary based on the current W.E.A. Contract Guide at \$1496.70.

- **P2. Curriculum Writers:**

- o The following staff members as District Curriculum Writers for the 2023-2024 school year at the current contracted rate: Elizabeth McKnight; Kellie Gibson; Kelly Lange; Chelsey Bokey; Lauren Eberenz; Lisa Dreher; Jennifer Bamber; Nikki Nolan; Sandra Rapolla; Brielle Cacoilo.

- **P3. Homebound Instructor:**

- o The following staff member as a Homebound Instructor for the 2023-2024 school year at the current contracted rate: Stacey Russak.

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● **P4. Substitutes:**

- o Teacher substitutes for the 2023-2024 school year at the established rate – Jean Amon, Mary Ballantine, Adrianna Balog, Melissa Calello, Linda Cangemi, Colleen Camburn, Vanessa Casella, Ingrid Ciaston, Janice Cusmano, Fred Donald*, Rosemary Eagles, Carolyn Giannakaros*, Susan Gethard, Alicia Goldner, Brenda Heerwig, Teresa Kurywczak, Patricia Larsen, Gregory Levine, Diane Maloney, Katelyn Morejon, Joanne Nitti, Susan Nord, Dawn Revell, Mary Anne Sadecki, Patricia Somma, Migdalia Vasquez, Donna VanPelt, Michelle Wood.
- o Instructional Assistant substitutes for the 2023-2024 school year at the established rate – Adrianna Balog, Linda Brummer, Melissa Calello, Linda Cangemi, Ingrid Ciaston, Lisa Dwyer, Rosemary Eagles, Ruth Elwood, Jessica Fischer*, Carolyn Giannakaros*, Cassie Glascock, Alicia Goldner, Susan Gethard, Brenda Heerwig, Karen Helshein, Anne Keymer, Angela Lalli, Kellie Lane, Amanda Lange, Patricia Larsen, Katelyn Morejon, Natalie Nasatka, Susan Nord, Sharon O’Hearn, Dawn Revell, Joan Rotonde, Jennifer Severin, Robin Severin, Patricia Somma, Donna VanPelt, Migdalia Vasquez, Kelley Wolek, Michelle Wood.
- o Cafeteria substitutes for the 2023-2024 school year at the established rate – Mary Ballantine, Miriam DeLaRosa, Mary Dockery, Susan Gethard, Carolyn Giannakaros*, Alicia Goldner, Anne Keymer, Angela Lalli, Sharon O’Hearn, Carol Ridgeway, Jennifer Severin, Robin Severin, Michelle Wood.
- o Custodial substitute for the 2023-2024 school year at the established rate – Michael Corliss, Zachary Riggsbee, Janine Roberts, Danielle Saranczak.
- o Nurse substitutes for the 2023-2024 school year at the established rate – Marie Marucci.

*pending completion of paperwork

● **P5. Transfers:**

- o Transfer of Trudy Giberson, lunch/recess assistant, from a 2.5 hr./day contract to a 2 hr./day contract effective September 1, 2023 for the 2023-2024 school year. Salary will be adjusted to \$6768.00.
- o Transfer of Linda Brummer, lunch/recess assistant, from a 2 hr./day contract to a 2.5 hr./day contract effective September 1, 2023 for the 2023-2024 school year. Salary will be adjusted to \$7947.00.
- o Transfer of Shayna Bezak from instructional assistant-resource room to instructional assistant-MD room effective September 1, 2023 for the 2023-2024 school year.
- o Transfer of Jeilee Gonzalez from instructional assistant-MD class to instructional assistant-preschool effective September 1, 2023 for the 2023-2024 school year.
- o Transfer of Amy Saranczak from instructional assistant-MD room to instructional assistant-resource room effective September 1, 2023 for the 2023-2024 school year.

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● **P6. Extended Day Program (Latchkey):**

o The Waretown Extended Day Program (see attached registration flyer) and employment of the following persons for the 2023-2024 school year. Rates to be funded by Extended Day Program tuition:

Barbara Byrnes	Director	\$1000.00/month stipend
Kelly Lange	Preschool Liaison	\$ 27.00/hr.
Barbara Byrnes	Preschool Teacher	\$ 22.00/hr.
Gina LaHaye	Preschool Teacher	\$ 22.00/hr.
Nikki Nolan	Preschool Teacher	\$ 22.00/hr.
Sharon Jensen	Preschool Teacher	\$ 22.00/hr.
Barbara Byrnes	Teacher	\$ 21.00/hr.
Gina LaHaye	Teacher	\$ 21.00/hr.
Natalie Nasatka	Preschool Aide	\$ 17.00/hr.
Gwen McLaughlin	Preschool Aide	\$ 17.00/hr.
Amanda Lange	Preschool Aide	\$ 17.00/hr.
Thomas Olkowski	Preschool Aide	\$ 17.00/hr.
Linda Ziegenfuss	Preschool Aide	\$ 17.00/hr.
Kelley Wolek	Preschool Aide	\$ 17.00/hr.
Linda Brummer	Preschool Aide	\$ 17.00/hr.
Sherry Fortner	Preschool Aide	\$ 17.00/hr.
Patrice Arneth	Preschool Aide	\$ 17.00/hr.
Sara Carpini	Preschool Aide	\$ 17.00/hr.
Brenda Langoski	Preschool Aide	\$ 17.00/hr.
Amy Saranczak	Preschool Aide	\$ 17.00/hr.
Lynn Boyle	Preschool Aide	\$ 17.00/hr.
Angela Bezak	Preschool Aide	\$ 17.00/hr.
Linda Ziegenfuss	Aide	\$ 16.00/hr.
Kelley Wolek	Aide	\$ 16.00/hr.
Linda Brummer	Aide	\$ 16.00/hr.
Sherry Fortner	Aide	\$ 16.00/hr.
Patrice Arneth	Aide	\$ 16.00/hr.
Sara Carpini	Aide	\$ 16.00/hr.
Brenda Langoski	Aide	\$ 16.00/hr.
Thomas Olkowski	Aide	\$ 16.00/hr.
Amy Saranczak	Aide	\$ 16.00/hr.
Natalie Nasatka	Aide	\$ 16.00/hr.
Gwen McLaughlin	Aide	\$ 16.00/hr.
Amanda Lange	Aide	\$ 16.00/hr.
Lynn Boyle	Aide	\$ 16.00/hr.
Angela Bezak	Aide	\$ 16.00/hr.
Christopher Roth	Substitute Teacher	\$ 21.00/hr.
Nikki Nolan	Substitute Teacher	\$ 21.00/hr.
Stacey Russak	Substitute Teacher	\$ 21.00/hr.

*Employment depends upon enrollment

Motion by _____, seconded by _____.

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

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Policy/Regulation: Motion to approve the following, on recommendation of the Superintendent:

- **PRI. New/Revised Policies & Regulations:**

Move the Board of Education suspend Bylaw 0131 and adopt new Policy 1642.01 and new Regulation 1642.01 and revised Policy 2419 and new Regulation 2419 with one reading based on recently approved sick leave legislation that is effective immediately and recent New Jersey Department of Education guidance provided to school districts that is effective September 1, 2023.

Motion by _____, seconded by _____.

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

FYI ~ Additional Staff Attending Workshops

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
E. McKnight; L. Dreher***	Introduction to Data Wise	Online Webinar	\$119.00 each
N. Nolan; B. Cacoilo	Building Relationships in the Classroom	8/26/23	-0-
D. Ball; L. Eberenz	What Schools Need to Know About 504 Plans to Ensure Compliance	11/15/23	4 ETTC hrs. each
E. McKnight*	Ocean County Curriculum Consortium	9/14/23, 10/12/23, 11/16/23, 12/14/23, 1/11/24, 2/8/24, 3/14/24, 4/11/24, 5/9/24	-0-
A. Phillips	OCASA Roundtable Meetings	8/17/23, 9/19/23, 10/17/23, 11/14/23, 12/12/23, 1/16/24, 2/13/24, 3/12/24, 4/16/24, 6/4/24	-0-
K. Byrnes	School Safety Specialist Academy	8/14/23 - 8/17/23	-0-

* Substitute needed
 ***Grant funds used for registration

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Open Public Forum:

Motion by _____, seconded by _____, to open public forum.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

Limit two (2) minutes (Board Policy #0167)

Close Public Forum:

Motion by _____, seconded by _____, to close public forum.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

Board Comments:

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Executive Session

Motion to move into Executive Session at _____ pm

The Board will be in Executive Session for approximately _____ minutes and the Board _____ does or _____ does not anticipate action upon return to the public session.

Motion by _____, seconded by _____ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- Student Matters -
- Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other:

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

Return to Public Forum:

Motion by _____, seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

Announcement

The next Board of Education meeting will be the regular meeting scheduled for Monday, September 11, 2023 at 6:15 pm.

Adjourn

Motion by _____, seconded by _____, to adjourn at _____ pm.

Ayes _____ Nays _____

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#2 Executive Session (when necessary)

Motion by _____ Seconded by _____ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- Student Matters -
- Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other: _____

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

Return to Public Forum:

Motion by _____ seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____