

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING AGENDA
NOVEMBER 14, 2022**

Regular Meeting 6:15 p.m.

Call to Order:

Pledge to the Flag

Open Public Meetings Act:

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and emailed on January 11, 2022 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Open Public Forum: Agenda Items Only

Motion by _____ seconded by _____, to open public forum.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Limit two (2) minutes (Board Policy #0167)

Close Public Forum:

Motion by _____, seconded by _____, to close public forum.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Educational and Community Highlights:

Committee Reports:

Correspondence:

Minutes:

B1. Motion to accept the minutes of the following Board of Education Meeting:

- Regular Meeting for October 10, 2022

Motion by _____, seconded by _____.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

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FINANCIAL

Motion to approve the following – (see attached)

- B2. **Warrants for Payment** – October & November 2022
- B3. **Budget Transfers** – Sept 2022
- B4. **Certification of the Budget Report** – Sept 2022
- B5. **Secretary’s Report**- Sept 2022
- B6. **Treasurer’s Report** – Sept 2022
- B7. **Tax Levy Payment** - October 2022

Motion by _____, seconded by _____.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Superintendent’s Report: Motion to approve the following, on recommendation of the Superintendent:

- **S1. Report of the Superintendent.**
- **S2. Staff Reports:**

Principal’s Report	Extended Day Report
Special Education Report	Facilities Manager Report
Transportation Liaison’s Report	Nurses’s Reports
Staff Attendance Report	Counselor’s Reports
Student Attendance Reports	
- **S3. Building Use:**
 - Waretown Thunder Softball Club WES Gym-Saturdays 1/7/23-3/11/23 – 9:00am - 12:00pm
 - Family Literacy Outreach Night Priff Gym-Thursday, November 17, 2022 – 5:30pm - 7:30pm
- **S4. Transportation/Trips:**
 - 1st Grade Trip to the Southern Regional Holiday Show on December 22, 2022.
 - 2nd Grade Trip to the Manasquan Reservoir on June 2, 2023.
- **S5. Preschool Education Aid:**
 - The Submission of the Preschool Education Aid Operational Plan and Statement of Assurances for School Year 2023/2024.
- **S6. Projected Preschool Enrollment:**
 - The Submission of the FY23 Projected Preschool Enrollment for School Year 2023/2024.

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● **S7. Professional Development:**

- Staff Member: Joseph Hagan
Workshop: New PIRS Seminar
Destination: Virtual
Date: Thursdays, Bi-weekly from 10/13/22 - 6/15/22
Estimated Cost of Workshop: \$750.00
Estimated Total Mileage/Tolls: \$0
Purpose: To understand the role of the preschool intervention and referral specialist.

Motion by _____, seconded by _____.

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Personnel/Instruction: Motion to approve the following, on recommendation of the Superintendent:

● **P1. Employments:**

- Amy Saranczak as a club assistant for the Safety Patrol for the 2022-2023 school year at the W.E.A. Contract Guide hourly rate of \$23.50 for support staff.
- Lisa Adams as a club assistant for the Chorus Club for the 2022-2023 school year at the W.E.A. Contract Guide hourly rate of \$23.50 for support staff.
- Deborah Cullen as a club nurse, when needed, for the 2022-2023 school year at the W.E.A. Contract Guide hourly rate of \$44.00.
- Christina Jenkinson-Wisk as a 1 hour/day transportation aide for the 2022-2023 school year effective November 14, 2022. Salary based on the W.E.A. Contract Guide at \$2892.60 (prorated).
- Ashley Bennett as an after school tutor, 2 hours total, beginning November, 2022 at the W.E.A. contracted rate of \$44.00 per hour.

● **P2. Salary Guide Movement:**

- An adjustment to Robert Connor's 2022-2023 contract, to reflect the completion of his Masters Degree, to Step 10 MA of the W.E.A. Contract Guide at a salary of \$69,077.00, effective September 1, 2022.

● **P3. Temporary Replacement Staff:**

- Janice Cusmano as a temporary replacement preschool teacher for the 2022-2023 school year, effective November 14, 2022 through approximately March 24, 2023. Salary based on Step A of the current W.E.A. Contract Guide at \$54,677.00 (prorated).
- Jessica Hewitt as a temporary replacement elementary teacher for the 2022-2023 school year, effective January 3, 2023 through approximately June 5, 2023. Salary based on Step A of the current W.E.A. Contract Guide at \$54,677.00 (prorated).

● **P4. Family & Extended Leave** (see attached):

- Family Leave for Holly Haman from approximately March 20, 2023 through June 16, 2023. Extended Leave, without pay, from June 17, 2023 through February 16, 2024.
- Family Leave for Doreen Hartman from approximately October 27, 2022 through February 24, 2023.

● **P5. Intermittent Leave:** (see attached)

- An intermittent family leave of absence, without pay, for Sara Carpini, Instructional Assistant, beginning October 24, 2022.

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- **P6. Resignation:**
 - To accept, with regret, the resignation of Anita Crowley, guidance counselor, effective January 1, 2023.
 - To accept, with regret, the resignation of Jennifer Bevan, transportation aide, effective November 7, 2022.
- **P7. Substitutes:**
 - Teacher substitute for the 2022-2023 school year at the established rate – Brianna Jockel*.

*pending completion of paperwork

Motion by _____, seconded by _____.

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Policy/Regulation: Motion to approve the following, on recommendation of the Superintendent:

- **PR1. New/Revised Policies & Regulations: (Second Reading)**
 - #2425 Emergency Virtual or Remote Instruction Program – Policy & Regulation
 - #5512 Harassment, Intimidation and Bullying – Policy

Motion by _____, seconded by _____.

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

FYI ~ Additional Staff Attending Workshops

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
A. Crowley	McKinney-Vento Roundtable	10/11/22	-0-
L. Eberenz	CPIS Training & Meetings	10/27/22, 1/26/23 4/27/23	-0-
N. Nolan*	Teacher PD in Sheltered Instruction	10/28/22	-0-
L. Dreher*	Ocean County Math League	12/9/22	-0-

*Substitute needed

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Open Public Forum:

Motion by _____, seconded by _____, to open public forum.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Limit two (2) minutes (Board Policy #0167)

Close Public Forum:

Motion by _____, seconded by _____, to close public forum.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Board Comments:

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Executive Session

Motion to move into Executive Session at _____ pm

The Board will be in Executive Session for approximately _____ minutes and the Board _____ does or _____ does not anticipate action upon return to the public session.

Motion by _____, seconded by _____ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

× Student Matters - HIB

- Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other:

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Return to Public Forum:

Motion by _____, seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Announcement

The next Board of Education meeting will be the regular meeting scheduled for Monday, December 12, 2022 at 6:15 pm.

Adjourn

Motion by _____, seconded by _____, to adjourn at _____ pm.
Ayes _____ Nays _____

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#2 Executive Session (when necessary)

Motion by _____ Seconded by _____ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- Student Matters
- Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other: _____

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Return to Public Forum:

Motion by _____ seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____