

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING AGENDA
AUGUST 8, 2022**

Regular Meeting 6:15 p.m.

Call to Order:

Pledge to the Flag

Open Public Meetings Act:

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and emailed on January 11, 2022 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Open Public Forum: Agenda Items Only

Motion by _____ seconded by _____, to open public forum.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Limit two (2) minutes (Board Policy #0167)

Close Public Forum:

Motion by _____, seconded by _____, to close public forum.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Educational and Community Highlights: Presentation - MaryAnn Friedman, New Jersey School Boards Association

Committee Reports:

Correspondence:

Minutes:

B1. Motion to accept the minutes of the following Board of Education Meetings:

- Regular Meeting for July 11, 2022
- Executive Meeting for July 11, 2022

Motion by _____, seconded by _____.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

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FINANCIAL

Motion to approve the following – (see attached)

- B2. **Warrants for Payment** – July 2022
- B3. **Budget Transfers** – June 2022
- B4. **Certification of the Budget Report** – June 2022
- B5. **Secretary’s Report**- June 2022
- B6. **Treasurer’s Report** – June 2022
- B7. **Tax Levy Payment** - July 2022
- B8. **Withdrawal from Maintenance Reserve** - to approve the withdrawal of \$30,000 from Maintenance Reserve for the purpose of unanticipated HVAC related maintenance and repairs in WES and FAP schools during summer 2022.
- B9. **Additional FY22 State Aid** - to accept the following additional State Aid for the 2021-2022 school year as determined by the NJ Department of Education:
 - Extraordinary Aid - \$177,472
 - Non Public Transportation Aid - \$3,770
 - Maintenance of Equity Aid - \$144,786
- B10. **Accept Federal Grant Funds FY23** - to accept the following federal grant funds for FY23 as awarded by the NJ Department of Education:
 - IDEA Basic Part B - \$206,961
 - IDEA Preschool Part B - \$7,710
- B11. **Authorization to Seek Proposals** - in light of the anticipated increase in district health benefit costs provided through the State of NJ, the Board authorizes the Business Administrator to obtain the district’s health experience data from the State of NJ at a cost of \$2,000 and, further authorizes, the Business Administrator and the district’s health insurance broker to seek competitive proposals for coverage from other providers for the period starting January 1, 2023 subject to compliance with statutory and contractual requirements as well as final Board of Education approval.

Motion by _____, seconded by _____.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Superintendent’s Report: Motion to approve the following, on recommendation of the Superintendent:

- **S1. Report of the Superintendent.**
- **S2. Staff Reports:**

Principal’s Report	Transportation Liaison’s Report
Special Education Report	Facilities Manager Report
Extended Day Report	
- **S3. Building Use:**
 - o Girl Scouts
 - o Ocean Renegades

	WES Library – Tuesdays/bi-weekly, 9/27/22 - 6/6/23 - 5:00pm - 6:00pm.
	WES Gym – Wednesdays & Thursdays 10/5/22-3/2023 – 6:30pm-9:00pm

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● **S4. Professional Development:**

- Staff Member: Stacey Russak*
 Workshop: Autism NJ Annual Conference
 Destination: Atlantic City
 Date: October 20, 2022
 Estimated Cost of Workshop: \$275.00
 Estimated Total Mileage/Tolls: \$28.00/\$5.00
 Purpose: To learn new strategies, valuable research & the latest skills in Autism/Special Needs.

● **S5. Special Education:**

- Approve the following out of district program placements for the 2022-2023 school year:

<u>Students</u>	<u>Placement</u>
1 Elementary School (5th)	New Road School
1 Southern Regional (8th)	Harbor School
1 Southern Regional (9th)	Education Academy
1 Southern Regional (9th)	Ocean Academy
1 Southern Regional (10th)	East Mountain School
1 Southern Regional (10th)	New Road School
1 Southern Regional (12th)	Hawkswood School

- The following independent providers for Child Study Team and Intervention and Referral Service evaluation purposes:

<u>Provider</u>	<u>Service</u>	<u>Fee</u>
Educational Audiology Resources, LLC	Audiology	\$275.00/audiological-\$700.00/CAP
Garden State Hearing & Balance Center	Audiology	\$200.00/audiological-\$400.00/CAP
Ocean Eye Institute	Optometric	\$180.00
Snyder Eye Group	Optometric	\$170.00
Southern Shores Eye Center	Optometric	\$175.00
CNNH/Ronald Barabas, M.D.	Neurological	\$660.00
Meridian Pediatric/Dr. Dorothy Pietrucha	Neurological	\$175.00
Advance Psychiatric Care/Alexander Iofin, MD	Psychiatric	\$300.00
Dr. Clifford Barneman	Psychologist	\$450.00
MOESC	Various Evaluations	TBD
Delta Group	Contracted/Subs	TBD
Saundra Piscitelli	ASL Interpreter	\$65/hr - minimum of 2 hrs.
Stacey Johnson	Psychological Evals	\$300.00/eval
Oxford Consulting	Bi-Lingual Evaluations	\$650.00/eval
Little Egg Harbor School District	Bi-Lingual Evaluations	\$300.00/eval
Melissa Phillips	Deaf/Hard of Hearing	\$850.00/eval
Karen Noble	Deaf/Hard of Hearing	\$850.00/eval
Dr. Brett Bersano	Deaf/Hard of Hearing	\$950.00/Psych eval \$2400.00/Psych-ed eval \$3500.00/Neurio-psych eval Meetings/\$125.00/hr.

● **S6. District Mentoring Plan:**

- Approval of our District Mentoring Plan for 2022-2023.

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- **S7. Transportation Routes:**
 - The transportation route schedules for the 2022-2023 school year.
- **S8. Board/District Goals:**
 - Board & District Goals for the 2022-2023 school year.
- **S9. Nursing Plans:**
 - School Health Nursing Services Plan
 - Procedure for Nursing Personnel Standing Orders
- **S10. HIB Investigations:**
 - The affirmation of the administrative decision on HIB Investigation #2022-W2.
- **S11. Evaluation Tools:**
 - Danielson Model for certificated staff and Stronge model for administrative staff.
- **S12. Application for Dual Use of Educational Space:**
 - Approval for Dual Use Application to the NJ Department of Education for the Waretown Elementary School classrooms 010 and 011.

Motion by _____, seconded by _____.

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Personnel/Instruction: Motion to approve the following, on recommendation of the Superintendent:

- **P1. Employments:**
 - Sarah Brady as a Preschool Teacher for the 2022-2023 school year. Salary based on Step A of the current W.E.A. Contract Guide at \$54,677.00.
 - Kendra Cooper as a Preschool Teacher for the 2022-2023 school year. Salary based on Step A of the current W.E.A. Contract Guide at \$54,677.00.
 - Sharon Jensen as a Preschool Teacher for the 2022-2023 school year. Salary based on Step 4 Masters of the current W.E.A. Contract Guide at \$60,777.00.
 - Mary Kern as a Preschool Disabilities Teacher for the 2022-2023 school year. Salary based on Step 2 of the current W.E.A. Contract Guide at \$57,077.00.
 - Alexa Bucolo as an Elementary Teacher for the 2022-2023 school year. Salary based on Step 1 Masters of the current W.E.A. Contract Guide at \$57,477.00.
 - Jennifer Bevin as an instructional assistant for the 2022-2023 school year. Salary based on Step 1 of the current W.E.A. Contract Guide at \$22,845.00.
 - Alyssa Cute as an instructional assistant for the 2022-2023 school year. Salary based on Step 1 of the current W.E.A. Contract Guide at \$22,845.00.
 - Mary Ferraiuolo as an instructional assistant for the 2022-2023 school year. Salary based on Step 1 of the current W.E.A. Contract Guide at \$22,845.00.
 - Jeilee Gonzalez as an instructional assistant for the 2022-2023 school year. Salary based on Step 1 of the current W.E.A. Contract Guide at \$22,845.00.
 - Dorothy Lynch as an instructional assistant for the 2022-2023 school year. Salary based on Step 1 of the current W.E.A. Contract Guide at \$22,845.00.
 - Judy Rea as an instructional assistant for the 2022-2023 school year. Salary based on Step 1 of the current W.E.A. Contract Guide at \$22,845.00.

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- o Christina Jenkinson-Wisk as an instructional assistant for the 2022-2023 school year. Salary based on Step 1 of the current W.E.A. Contract Guide at \$22,845.00.
- o Frances Deman as a part-time (3.25 hours/day) instructional assistant for the 2022-2023 school year. Salary based on Step 1 of the current W.E.A. Contract Guide at \$10,734.56 annually (\$17.95/hour).
- o Shayna Bezak as a part-time (3.25 hours/day) instructional assistant for the 2022-2023 school year. Salary based on Step 1 of the current W.E.A. Contract Guide at \$10,734.56 annually (\$17.95/hour).
- o Amanda Vega as a part-time (3.25 hours/day) instructional assistant for the 2022-2023 school year. Salary based on Step 1 of the current W.E.A. Contract Guide at \$10,734.56 annually (\$17.95/hour).
- o Doreen Hartman as a 2 hr. lunch/recess assistant for the 2022-2023 school year effective September 1, 2022. Salary based on Step 1 of the W.E.A. Contract Guide at the hourly rate of \$15.62.
- o Lynn Boyle as a 2 hr. lunch/recess assistant for the 2022-2023 school year effective September 1, 2022. Salary based on Step 1 of the W.E.A. Contract Guide at the hourly rate of \$15.62.
- o Fran Rutan as a 1 hour/day transportation aide for the 2022-2023 school year. Salary based on the current W.E.A. Contract Guide at \$2892.60.
- o Sandra Foley as a 1 hour/day transportation aide for the 2022-2023 school year. Salary based on the current W.E.A. Contract Guide at \$2892.60.
- o Natalie Nasatka as a 1 hour/day transportation aide for the 2022-2023 school year. Salary based on the current W.E.A. Contract Guide at \$2892.60.
- o Jennifer Bevin as a 1 hour/day transportation aide for the 2022-2023 school year. Salary based on the current W.E.A. Contract Guide at \$2892.60.
- o Lisa Dwyer as a 1 hour/day transportation aide for the 2022-2023 school year. Salary based on the current W.E.A. Contract Guide at \$2892.60.
- o Frances Deman as a 1 hour/day transportation aide for the 2022-2023 school year. Salary based on the current W.E.A. Contract Guide at \$2892.60.
- o Sara Carpini as a 1.75 hour/day transportation aide for the 2022-2023 school year. Salary based on the current W.E.A. Contract Guide at \$5063.40.

- **P2. Resignations:**

- o To accept, with regret, the resignation of Alexandra Wyckoff, teacher, effective July 14, 2022.
- o To accept, with regret, the resignation of Teresa Macchia, instructional assistant, effective October 1, 2022.
- o To accept, with regret, the resignation of Ewa DeGange, lunch/recess assistant, effective August 1, 2022.

- **P3. Salary Revisions:**

- o An adjustment to Louis Rossino's 2022-2023 contract, to reflect the withholding of increment, to \$80,152.00.
- o Revision of the following staff salaries for the 2022-2023 school year:

<u>EMPLOYEE</u>	<u>STEP</u>	<u>SALARY</u>
Natalie Nasatka	Step 10	\$ 7,314
James Bell	Step 6	\$40,995+3186.00 stipend
Marilyn Blair	OFF 1	\$42,045+3186.00 stipend
Brenda Langoski	Step 6	\$40,995+1593.00 stipend
Gary Sarnecki	Step 6	\$40,995+1593.00 stipend

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● **P8. Extended Day Program (Latchkey):**

o The Waretown Extended Day Program (see attached flyer) and employment of the following persons for the 2022-2023 school year. Rates to be funded by Extended Day Program tuition:

Christopher Roth	Director	\$1000.00/month stipend
Linda Ziegenfuss	Director Designee	\$ 500.00/month stipend
Christopher Roth	Teacher	\$ 20.00/hr.
Kala Paczkowski	Teacher	\$ 20.00/hr.
Karen Olkowski	Teacher	\$ 20.00/hr.
Gina LaHaye	Teacher	\$ 20.00/hr.
Kelly Lange	Teacher	\$ 25.00/hr.
Linda Ziegenfuss	Aide	\$ 15.00/hr.
Kelley Wolek	Aide	\$ 15.00/hr.
Linda Brummer	Aide	\$ 15.00/hr.
Sherry Fortner	Aide	\$ 15.00/hr.
Natalie Nasatka	Aide	\$ 15.00/hr.
Connie McCullough	Aide	\$ 15.00/hr.
Brenda Langoski	Aide	\$ 15.00/hr.
Patrice Arneth	Aide	\$ 15.00/hr.
Sara Carpini	Aide	\$ 15.00/hr.
Gwen McLaughlin	Aide	\$ 15.00/hr.
Carolyn Rickmers	Aide	\$ 15.00/hr.

*Employment depends upon enrollment

Motion by _____, seconded by _____.

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Policy/Regulation: Motion to approve the following, on recommendation of the Superintendent:

- **PR1. New/Revised Policies & Regulations: (Second Reading)**
 - o #1511 Board of Education Website Accessibility – Policy
 - o #2415 Every Student Succeeds Act - Policy
 - o #3270 Professional Responsibilities – Policy
 - o #3270 Lesson Plans and Plan Books - Regulation
 - o #5513 Care of School Property - Policy & Regulation
 - o #5722 Student Journalism - Policy
- **PR2. Abolish Policy (Second Reading):**
 - o #2432 School Sponsored Publications – Policy & Regulation
- **PR1. New/Revised Policies & Regulations: (First Reading)**
 - o #5512 Harassment, Intimidation, and Bullying – Policy

Motion by _____, seconded by _____.

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

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FYI ~ Additional Staff Attending Workshops

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Nikki Nolan; Stacey Russak	Classroom Strategies for Special Needs Students	8/15/22	-0-
Nikki Nolan; Stacey Russak	Teacher's Guide to Behavior Analysis	8/15/22	-0-
Nikki Nolan	Light Up Your Learning	8/16/22	-0-
Nikki Nolan; Stacey Russak	The Journey to Fact Fluency	8/18/22	-0-
Nikki Nolan*; Elizabeth McKnight*	NJSLS Implementation or College Career Ready Committee	9/22 dates TBD	-0-
Deborah Cullen	Prevention & Mitigation of Common Infectious Illnesses in Childcare Centers	8/16/22	-0-
Megan Coppola	Strategies to Enhance Enhance Understanding in Your Math Lesson	8/16/22	-0-
Stacey Russak	Social Emotional Learning And Mental Health Awareness	8/18/22	-0-

*Substitute needed

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Open Public Forum:

Motion by _____, seconded by _____, to open public forum.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Limit two (2) minutes (Board Policy #0167)

Close Public Forum:

Motion by _____, seconded by _____, to close public forum.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Board Comments:

**OCEAN TOWNSHIP BOARD OF EDUCATION
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Executive Session

Motion to move into Executive Session at _____ pm

The Board will be in Executive Session for approximately _____ minutes and the Board _____ does or _____ does not anticipate action upon return to the public session.

Motion by _____, seconded by _____ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- Student Matters -
- Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other:

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Return to Public Forum:

Motion by _____, seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Announcement

The next Board of Education meeting will be the regular meeting scheduled for Monday, August 8, 2022 at 6:15 pm.

Adjourn

Motion by _____, seconded by _____, to adjourn at _____ pm.

Ayes _____ Nays _____

**OCEAN TOWNSHIP BOARD OF EDUCATION
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#2 Executive Session (when necessary)

Motion by _____ Seconded by _____ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

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- Student Matters -
- Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other: _____

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Return to Public Forum:

Motion by _____ seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____