

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING AGENDA
APRIL 30, 2026**

Call to Order:

Open Public Meetings Act:

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and on the Ocean Township School District website; also emailed on January 9, 2026 to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Executive Session

Motion to move into Executive Session at _____ pm

The Board will be in Executive Session for approximately _____ minutes and the Board _____ does or _____ does not anticipate action upon return to the public session.

Motion by _____, seconded by _____ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- Student Matters
- Personnel
- Negotiations
- Security
- Attorney/Client Privilege
- Other:

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

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Return to Public Forum:

Motion by _____, seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Pledge to the Flag

Presentation of the 2026/2027 School Year Budget - Mr. Kevin Byrnes, Business Administrator

Open Public Forum on the 2026-2027 Budget Presentation & Other Agenda Items Only:
Limit five (5) minutes (Board Policy #0167)

Motion by _____ seconded by _____, to open public hearing.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Close Public Forum:

Motion by _____, seconded by _____, to close public comment.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Minutes:

Motion to accept the minutes of the following Board of Education Meetings:

- Regular Meeting on April 16, 2026
- Executive Meeting on April 16, 2026

Motion by _____, seconded by _____.

Board discussion.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

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FINANCIAL

Report of the Business Administrator

Motion to approve the following – (see attached)

- B1. **Warrants for Payment** – April 2026
- B2. **Budget Transfers** – Mar 2026
- B3. **Certification of the Budget Report** – Mar 2026
- B4. **Secretary’s Report**- Mar 2026
- B5. **Treasurer’s Report** – Mar 2026
- B6. **Physical Therapy Services** - to approve the agreement with Doris Gonzalez for physical therapy services on an as needed basis for the 2026-2027 school year at a rate of \$100 per hour.
- B7. **Educational Data Services Bid Award** - to approve the following bid awards from Educational Data Services Cooperative Bid for the 2026-2027 school year.

General Classroom Supplies:

- School Specialty - \$16,588.50

Fine Art Supplies:

- Cascade School Supplies, Inc. - \$603.58
- Blick Art Materials LLC - \$2,453.72
- School Specialty, LLC - \$1,037.59
- Nasco Education LLC - \$158.06
- National Art & School Supplies, Inc - \$35.40
- United Supply of NJ Corp - \$21.48
- All of U Inc. - \$9.00
- W.B. Mason Co., Inc. - \$673.07

Health and Trainer Supplies:

- Henry Shein, Inc. - \$19.87
- School Health Corp. - \$15.54

Library Supplies:

- Cascade School Supplies, Inc. - \$57.47
- Demco, Inc. - \$70.73
- The Library Store, Inc. - \$10.69

Office and Toner Supplies:

- Staples Contract & Commercial LLC - \$174.12

Paper/Copy Duplicator Supplies:

- W.B. Mason Co., Inc. - \$6,019.11

Physical Education Supplies:

- School Specialty, LLC - \$38.94
- School Health Corporation - \$132.13

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Science Supplies:

- School Specialty, LLC - \$41.34
- Nasco Education, LLC - \$32.73
- Arbor Scientific - \$102.60
- Wards Science - \$25.22

Special Needs:

- School Specialty, LLC - \$87.67
- S&S Worldwide, Inc. - \$1.53

Teaching Aids:

- Cascade School Supplies, Inc. - \$189.21
- School Specialty, LLC - \$95.87
- Kurtz Bros., Inc. - \$132.11
- Lakeshore Learning Materials, LLC - \$184.45
- EAI Education - \$67.68
- Discount School Supply - \$12.34
- Beckers School Supplies - \$144.68
- S&S Worldwide, Inc. - \$42.81

World Languages:

- Teacher's Discovery - \$78.07

B8. **Contract Renewals** - Pursuant to PL 2015, Chapter 47, the Ocean Township Board of Education intends to renew the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations, New Jersey Title 18A:18, et. seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et.Seq.

- Realtime Software - student database
- Genesis - business software
- Strauss Esmay - policy services
- WEX - flexible spending account services
- Omni Group - tax shelter third party administrator
- E-Rate Consulting - e-rate application services
- XTEL Services - Phone system lease/internet services
- Payschools - Food Service POS
- Karl & Associates - NJ Environmental Compliance Services

B9. **Tuition Adjustment Deferral** - to approve the agreement for repayment of the 2023-2024 SY tuition adjustment payment deferral to Southern Regional School District in the amount of \$243,473. The full balance of the tuition adjustment deferred shall accrue interest at a rate of 3.68% beginning September 1, 2026 and through final payment, which is due no later than September 1, 2027.

B10. **Approval of the 2026-2027 School Year Budget**

The Superintendent recommends approval to adopt the Final Revised Budget for 2026-2027 School Year:

WHEREAS the tentative budget was approved by the Board of Education at the March 26, 2026 Public Meeting and submitted to the NJ Department of Education for approval; and

WHEREAS the tentative budget was approved by the NJ Department of Education on April 14, 2026; and

WHEREAS the tentative budget was advertised on the district website under legal notices on April 17, 2026; and

WHEREAS the final budget was presented to the public through a public hearing held in the All-Purpose Room of the Frederic A Priff School, 139 Wells Mills Rd, Waretown, NJ on April 30, 2026;

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BE IT RESOLVED that the final budget summarized below be approved for the 2026-2027 school year and that the School Business Administrator / Board Secretary be authorized to submit the Final Budget to the Executive County Superintendent of Schools for approval; and

	General Fund	Special Revenue Fund	Debt Service Fund	Totals
2026-2027 Total expenditures	20,452,329	2,377,105	708,975	23,538,409
Less: Anticipated Revenues	3,949,186	2,377,105	299,560	6,625,851
Taxes to be Raised	16,503,143	-0-	409,415	16,912,558

BE IT FURTHER RESOLVED, that the School Business Administrator/Board Secretary and the Superintendent of Schools be authorized to implement the 2026-2027 school year budget and A4F tax levy form in accordance with statutory and Board Policy regulations upon NJ Department of Education approval; and

BE IT FURTHER RESOLVED, that the Board of Education includes in the final budget the adjustment for enrollment in the amount of \$212,892. The district intends to utilize this adjustment for salaries, supplies, and materials necessary for the additional students; and

BE IT FURTHER RESOLVED, included in the general fund appropriations is \$650 designated for deposit from interest earned on the account into the Board of Education’s approved Capital Reserve Account for future funding of other capital projects as outlined in the Long-Range Facility Plan. This deposit is for excess costs of the stated school facilities project or an “other” capital project and represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards necessary to achieve the New Jersey Student Learning Standards; and

BE IT FURTHER RESOLVED, that the Board of Education includes in the final budget an appropriation of fund balance in the amount of \$1,372,999; and

BE IT FURTHER RESOLVED, that the 2026-2027 school district budget includes a withdrawal from capital reserve in the amount of \$50,000 for sidewalk repairs at the Waretown Elementary School. The total cost of this project represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

Maximum Travel:

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq., \$20,000 for 2026-2027 school year. The maximum travel expenditure amount for 2025-2026 school year is \$20,000, of which, \$315.00 has been spent and \$0.00 is encumbered as of April 30, 2026.

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Travel and Related Expense Reimbursement:

WHEREAS, The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a board of education may establish, for regular district business travel only, an annual school year threshold of \$1,000 per staff member or district board of education member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms;

NOW BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education includes in the final budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$20,000 for all staff and board members for the 2026-2027 school year.

The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

Motion by _____, seconded by _____.

Board discussion.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Superintendent's Report: Motion to approve the following, on recommendation of the Superintendent:

- **S1. Transportation/Trips:**
 - 4th Grade Trip to Rail Trail & Trailside Gardens on June 11, 2026.
- **S2. Building Use:**
 - Noah's Ark - Graduation Priff Gym – Saturday, 6/20/26 - 9:30am - 2:00pm.
- **S3. New Positions:**
 - Approval of the creation of the following new positions:
 - Full-Time Behavior Technician
 - Full-Time Preschool Aide

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● **S4. HIB Determination:**

The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the Ocean Township Board of Education has received results of HIB reports on March 26, 2026 ; and

WHEREAS, the Ocean Township Board of Education held a hearing on April 16, 2026, during executive session regarding ([Incident #5](#));

BE IT RESOLVED, that the Ocean Township Board of Education approves issuance of written decisions affirming Administration’s determination in the following HIB investigation:

Incident Report Number	Board Determination
5	Unsubstantiated

● **S5. Extended School Year Program:**

- Extended School Year summer session 2026 for Special Education students whose IEP requires extended school year instruction ~ Monday through Thursday, July 6, 2026 – August 6, 2026, 8:00 a.m. – 12:00 p.m.

● **S6. Job Descriptions:**

- Approval of the following job descriptions:
 - Part-time instructional aide.
 - Full-time behavior technician.
 - Full-time preschool aide.

Motion by _____, seconded by _____.

Board discussion.

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

FYI ~ Additional Staff Attending Workshops

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Holly Haman*; Chelsey Bokey*	Teacher of the Year Breakfast	5/19/26	-0-
Barbara Byrnes	Understanding WIDA Alternate ACCESS Scores	5/12/26	-0-

* Substitute needed

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Open Public Forum:

Motion by _____, seconded by _____, to open public forum.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Limit five (5) minutes (Board Policy #0167)

Close Public Forum:

Motion by _____, seconded by _____, to close public forum.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Board Comments:

Announcement

The next Board of Education meeting will be our Regular Meeting scheduled for Thursday, June 11, 2026 at 6:15 pm.

Adjourn

Motion by _____, seconded by _____, to adjourn at _____ pm.

Ayes _____ Nays _____

**OCEAN TOWNSHIP BOARD OF EDUCATION
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Second Executive Session (when necessary)

Motion by _____ Seconded by _____ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- Student Matters -
- Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other: _____

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Return to Public Forum:

Motion by _____ seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____