

**OCEAN TOWNSHIP BOARD OF EDUCATION  
WARETOWN, NEW JERSEY  
MEETING AGENDA  
MARCH 26, 2026**

**Call to Order:**

**Open Public Meetings Act:**

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and on the Ocean Township School District website; also emailed on March 4, 2026 to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Executive Session**

Motion to move into Executive Session at \_\_\_\_\_ pm

The Board will be in Executive Session for approximately \_\_\_\_\_ minutes and the Board \_\_\_\_\_ does or \_\_\_\_\_ does not anticipate action upon return to the public session.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- Student Matters
- Personnel
- Negotiations
- Security
- Attorney/Client Privilege
- Other:

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

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**Return to Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at \_\_\_\_\_ pm.

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Pledge to the Flag**

**Mariner Meeting Broadcast Video featuring the Priff Theatre Arts Club - Club Advisors: Mrs. Eberenz and Mr. Connor**

**Open Public Forum: Agenda Items Only**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_, to open public forum.

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Limit five (5) minutes (Board Policy #0167)**

**Close Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close public forum.

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Educational and Community Highlights:**

**Committee Reports:**

**Correspondence:** Donation letter from the Nicosia Family  
Donation letter from RCP Management  
Letter from Senator Carmen Amato

**Minutes:**

Motion to accept the minutes of the following Board of Education Meetings:

- Special Meeting on February 9, 2026
- Regular Meeting on February 12, 2026
- Executive Meeting on February 12, 2026

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

Board discussion.

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

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**FINANCIAL**

**Report of the Business Administrator**

Motion to approve the following – (see attached)

- B1. **Warrants for Payment** – Feb & Mar 2026
- B2. **Budget Transfers** – Jan 2026
- B3. **Certification of the Budget Report** – Jan 2026
- B4. **Secretary’s Report**- Jan 2026
- B5. **Treasurer’s Report** – Jan 2026
- B6. **Tax Levy** - Mar 2026
- B7. **Tuition Receivable** - To approve a 2025-26 SY pro-rated tuition contract to Galloway Township School District for a 2nd grade regular education student AW in the amount of \$7,539.30.
- B8. **Transportation Jointure** - to approve the Transportation Jointure agreement with the Barnegat Twp School District for the 2025-2026 school year for \$15,750 to transport an OOD student to Alpha School, Jackson, NJ.
- B9. **2024-2025 Audit Report** - To approve the Annual Comprehensive Financial Report and Auditor’s Management Report. The district had one comment for the School Food Service fund having net cash resources that exceed three month’s average expenditures.
- B10. **Maintenance Reserve Withdrawal** - to approve the withdrawal out of Maintenance reserve in the amount of \$11,072 for HVAC and plumbing repairs.
- B11. **Donation of Sound Equipment (Nicosia Family)** - to approve the donation of sound equipment from the Nicosia Family with a total value of \$3,729.76.
- B12. **Donation of Sound Equipment (RCP Management)** - to approve the donation of sound equipment from RCP Management for the Theatre Arts Program with a total value of \$481.95.
- B13. **Professional Auditing Services** - to approve Jump, Perry, and Company, LLP as the District Auditor that will prepare the FY2026 ACFR and AMR in the amount of \$15,000.
- B14. **Professional Services** - to approve the Burlington County Special Services School District contract to provide specialized educational support services on an as needed basis.
- B15. **FY 2026-2027 SEMI Corrective Action Plan** - to approve and submit the attached 2026-2027 SEMI Corrective Action Plan in accordance with N.J.A.C. 6A:23A-5.39 (f) and (d) to the Executive County Superintendent as part of the district’s proposed budget submission.

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**B16. Approval of Tentative Budget 2026-2027 School Year** - The Superintendent recommends approval to adopt the Tentative Budget for 2026-2027 School Year:

BE IT RESOLVED that the tentative budget be approved for the 2026-2027 school year using the 2026-2027 school year state aid figures and the School Business Administrator/Board Secretary be authorized to submit the tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline, as follows:

	GENERAL FUND	SPECIAL REVENUE	DEBT SERVICE FUND	TOTAL
2026-2027 Total Expenditures	20,452,329	2,377,105	708,975	23,538,409
Less: Anticipated Revenues	3,949,186	2,377,105	299,560	6,625,851
Taxes to be Raised	16,503,143	-0-	409,415	16,912,558

And to advertise said tentative budget on the district’s website under legal notices; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Frederic A. Priff School All-Purpose Room located at 139 Wells Mills Road, Waretown on April 30, 2026 at 6:15 p.m. for the purpose of conducting a public hearing on the budget for the 2026-2027 school year.

Appropriation of Fund Balance:

BE IT RESOLVED that the Board of Education includes in the tentative budget an appropriation of fund balance in the amount of \$1,372,999.

Enrollment Adjustment:

BE IT RESOLVED that the Board of Education includes in the budget an adjustment for enrollment in the amount of \$212,892. The district intends to utilize this adjustment for salaries, supplies, and materials necessary for the additional students.

Capital Reserve Withdrawal:

BE IT RESOLVED, included in the 2026-2027 school district budget, is a withdrawal from capital reserve in the amount of \$50,000 for sidewalk repairs at the Waretown Elementary School. The total cost of this project represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

Maximum Travel:

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$20,000 for 2026-2027 school year. The maximum travel expenditure amount for 2025-2026 school year is \$20,000, of which, \$315 has been spent and \$-0- is encumbered as of March 26, 2026.

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Travel and Related Expense Reimbursement:

WHEREAS, The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a board of education may establish, for regular district business travel only, an annual school year threshold of \$1,000 per staff member or district board of education member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms;

NOW BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms;

and BE IT FURTHER RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$20,000 for all staff and board members for 2026-2027 school year.

The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

Board discussion.

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Superintendent's Report:** Motion to approve the following, on recommendation of the Superintendent:

● **S1. Report of the Superintendent.**

● **S2. Staff Reports:**

Principal's Reports	Technology Report
Special Education Report	Facilities Manager Report
Transportation Liaison's Report	Nurses's Report
Staff Attendance Report	Counselor's Report
Student Attendance Report	

● **S3. Building Use:**

- |                           |   |
|---------------------------|---|
| o Ocean Twp. Recreation   | Priff Parking Lot for Township Yard Sale – Saturday 6/6/2026 – 6:00am-3:00pm    |
| o Ocean Twp. Recreation   | Priff Parking Lot for Bus Trip Parking – Friday 7/24/2026 – 3:00pm-11:00pm      |
| o Ocean Twp. Police Dept. | Priff School for Police Training – Tuesdays 8/4 & 8/11 2026 – 8:00am-4:00pm     |
| o Ocean Twp. PBA 371      | Priff Fields & Parking Lot for Car Show – Sunday 11/8/2026 – 9:00am-3:00pm      |
| o Ocean Twp. Recreation   | WES & Priff Parking Lots for 150th Anniv Event – Sat. 8/29/2026 – 8:00am-4:00pm |

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- **S4 Transportation/Trips:**
  - 6th Grade Battle of the Books Winners Trip to the Alpaca Farm & the Waterfront Restaurant on May 21, 2026.
- **S5. School Calendar:**
  - Revised 2026-2027 district school calendar.
- **S6. HIB Investigation:**
  - The affirmation of the administrative decision on HIB Investigation #2025/26-F2.
  - The affirmation of the administrative decision on HIB Investigation #2025/26-W4.
- **S7. Professional Development:**
  - Staff Member: Sharon Jensen  
Workshop: NIEER Pre-K Observation Trainings  
Destination: virtual  
Date: Monday, Tuesday, & Wednesday, April 27, 28, & 29, 2026  
Estimated Cost of Workshop: \$750.00  
Estimated Total Mileage/Tolls: 0  
Purpose: To become a reliable ECCR-3 observer and interpret the scores obtained on the tool.
  - Staff Member: Suzanne Kelly; Gina LaHaye  
Workshop: NJSHA Convention  
Destination: APA Hotel, Iselin NJ  
Date: Thursday, & Friday, April 16, & 17, 2026  
Estimated Cost of Workshop: \$285.00 each  
Estimated Total Mileage/Tolls: \$50.00 each  
Purpose: To attend courses for professional development and maintenance for professional licenses.
  - Staff Member: Mary Van Luvender\*\*  
Workshop: Safe Crisis Management Certification Training  
Date: May 4 – May 8, 2026  
Destination: North Wales, PA  
Estimated Cost of Workshop: \$1,999.00  
Estimated Total Mileage/Tolls: 770 miles/\$50  
Purpose: To become trained as the certified SCM (Safe Crisis Management) instructor to further educate staff and provide a model curriculum on prevention, intervention and after action strategies in crisis situations.

\*\* Substitute needed

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

Board discussion.

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

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**Personnel/Instruction:** Motion to approve the following, on recommendation of the Superintendent:

● **P1. Employments:**

- Lisa Dreher as the District High Impact Tutoring Grant Program & Data Coordinator at the W.E.A. contracted rate of \$46.00/hr., paid through the NJ High Impact Tutoring Grant. \*\*\* Pending Grant Approval
- The following staff members as High Impact Tutoring Program teachers at the W.E.A contracted rate of \$46.00/hr., paid through the NJ High Impact Tutoring Grant: Jennifer Bamber; Brielle Cacoilo; Melanie Doyle; Lisa Dreher; Karen Olkowski; Nikki Nolan, Stacey Russak. \*\*\*Pending Grant Approval
- Frances Rutan as a .5 hour/day transportation aide for the 2025-2026 school year effective March 3, 2026. Salary based on the W.E.A. contract guide at \$17.89/hour.
- Lisa Toth as a .5 hour/day transportation aide for the 2025-2026 school year effective April 13, 2026. Salary based on the W.E.A. contract guide at \$17.89/hour.

● **P2. Substitutes:**

- Teacher substitute for the 2025-2026 school year at the established rate (\$122.00/day) – Amanda Lange.
- Instructional Assistant/Bus Aide substitute for the 2025-2026 school year at the established rate (Instructional assistant (15.92/hr.) & Bus Aide (17.25 hr.) – Megan Coughlin\*.
- Nurse substitute for the 2025-2026 school year at the established rate (\$132.00/day) – Debra Blair\*.
- Cafeteria/Bus Aide substitutes for the 2025-2026 school year at the following rates cafeteria (15.92/hr.) & Bus Aide (17.25 hr.) – Janice Scanlon\*; Megan Coughlin\*.
- Custodian substitutes for the 2025-2026 school year at the established rate (\$15.92/hr.) – Ivy Salem Monahan\*; Dan Lanza\*.

\*pending completed paperwork

● **P3. Resignation:**

- To accept, with regret, the resignation of Alyssa Cute, bus assistant, effective April 4, 2026 (last day April 3, 2026).
- To accept, with regret, the resignation of Kevin Byrnes, Business Administrator, effective May 18, 2026, last day in district will be May 15, 2026.

● **P4. Medical Leave:**

- Paid Sick Leave for Amanda Kochinski, teacher, from April 13, 2026 through May 1, 2026, and unpaid Medical Leave from May 4, 2026 through May 22, 2026.

● **P5. Family Leave:**

- Paid Sick Leave for Ashley Bleichner, teacher, from approximately May 20, 2026 through approximately June 30, 2026, and unpaid Family Leave from approximately September 8, 2026 through approximately March 13, 2027.

● **P6. Club Advisor:**

Club advisor for the following club for the 2025-2026 school year at the contracted hourly rate of \$46.00:

B. Cunningham    6th Grade Mathletes (Priff) (6th)    \*\*Replaces previously approved Space Exploration Club

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

Board discussion.

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

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**Policy/Regulation:** Motion to approve the following, on recommendation of the Superintendent:

- **New/Revised Policies & Regulations: (First Reading)**
  - o 1552 Sexual Harassment – Policy & Regulation
- **Abolish Policies/Regulations (First Reading):**
  - o 3362 Sexual Harassment Teaching Staff – Policy & Regulation
  - o 4352 Sexual Harassment Support Staff – Policy & Regulation
- **New/Revised Policies & Regulations: (Second Reading)**
  - o 0142.1 Nepotism – Bylaw
  - o 1220 Employment of Chief School Administrator – Policy

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

Board discussion.

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

***FYI ~ Additional Staff Attending Workshops***

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
D. Ball; L. Eberenz	OCSCA Good Ideas Conference	3/20/2026	-0-
H. Haman*; C. Bokey*	Educator of the Year Colloquium	3/13/2026	-0-

\* Substitute needed

**Open Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to open public forum.

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Limit five (5) minutes (Board Policy #0167)**

**Close Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close public forum.

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Board Comments:**

**Announcement**

The next Board of Education meeting will be the regular monthly meeting scheduled for Thursday, April 16, 2026 at 6:15 pm.

**Adjourn**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn at \_\_\_\_\_ pm.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**OCEAN TOWNSHIP BOARD OF EDUCATION  
WARETOWN, NEW JERSEY  
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**Second Executive Session ( when necessary)**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

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- Student Matters -
- Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other: \_\_\_\_\_

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Return to Public Forum:**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at \_\_\_\_\_ pm.

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_