

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING AGENDA
NOVEMBER 13, 2025**

Call to Order:

Open Public Meetings Act:

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and emailed on January 9, 2025 to the Asbury Park Press, and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____

Executive Session

Motion to move into Executive Session at _____ pm

The Board will be in Executive Session for approximately _____ minutes and the Board _____ does or _____ does not anticipate action upon return to the public session.

Motion by _____, seconded by _____ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- ✓ Student Matters
- ✓ Personnel
- ✓ Negotiations
- Security
- Attorney/Client Privilege
- Other:

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____

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Return to Public Forum:

Motion by _____, seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____

Pledge to the Flag

Responsive Classroom: Ms. Nolan; Mrs. Rapolla & 5th Grade Students

Open Public Forum: Agenda Items Only

Motion by _____ seconded by _____, to open public forum.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____

Limit five (5) minutes (Board Policy #0167)

Close Public Forum:

Motion by _____, seconded by _____, to close public forum.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____

Educational and Community Highlights:

Committee Reports:

Correspondence:

Minutes:

Motion to accept the minutes of the following Board of Education Meetings:

- Regular Meeting on October 9, 2025
- Executive Meeting on October 9, 2025

Motion by _____, seconded by _____.

Board discussion.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____

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FINANCIAL

Report of the Business Administrator

Motion to approve the following – (see attached)

- B1. **Warrants for Payment** – Oct & Nov 2025
- B2. **Budget Transfers** – Sept 2025
- B3. **Certification of the Budget Report** – Sept 2025
- B4. **Secretary’s Report**- Sept 2025
- B5. **Treasurer’s Report** – Sept 2025
- B6. **Tax Levy** - Oct 2025
- B7. **Comprehensive Maintenance Plan** - to approve the submission of the three year comprehensive maintenance plan for each building, and the Annual Maintenance Plan pursuant to N.J.A.C. 6A:26A.
- B8. **FY 26 Health and Safety Checklist** - to approve the Health and Safety Evaluation of School Buildings Checklist for the 2025-2026 school year as required by the NJ Department of Education pursuant to N.J.A.C. 6A:26-6.1.
- B9. **Budget Calendar** - to approve a budget calendar for development of the 2026-2027 fiscal budget.
- B10. **Preschool Plan 2026-2027** - to approve the submission of the Annual Preschool Operational Plan (NJ-PBOP System). Update required by the New Jersey Department of Education Division of Early Childhood.
- B11. **Preschool FY 27’ Enrollment Projection** - to approve the submission of the Annual Preschool Enrollment Projection for the 2026-2027 school year.
- B12. **Cafe Equipment Purchase** - to approve David Gordon Controls, Inc. for the purchase and installation of two condensing units for the Waretown Elementary School kitchen refrigeration and freezer units. Total cost of the purchase is \$43,945.47.
- B13. **Private School Tuition Contract** - to approve the out of district tuition contract with Marie H. Katzenbach School for the Deaf for R.K. 2025-26 SY tuition and one on one aide (9/1/25-6/30/26) in the amount of \$101,026.00.

Motion by _____, seconded by _____.

Board discussion.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____

Superintendent’s Report: Motion to approve the following, on recommendation of the Superintendent:

- **S1. Report of the Superintendent.**
- **S2. Staff Reports:**
 - Principal’s Reports
 - Special Education Report
 - Transportation Liaison’s Report
 - Student Attendance Report
 - Technology Report
 - Facilities Manager Report
 - Nurse Reports
 - Counselor Reports

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● **S3. Building Use:**

- Barnegat Soccer Priff Gym – Thursdays & Fridays; 1/15/26 - 3/20/26 - 6:00pm - 8:30pm.
- Waretown Thunder Softball Club WES Gym-Fridays 1/9/26 - 3/13/26 – 6:30pm - 8:30pm
- Waretown Thunder Softball Club WES Gym-Saturdays 1/10/26 - 3/14/26 – 9:00am - 12:00pm
- Waretown Thunder Softball Club Fields – Sun.-Sat., 3/15/26-8/31/26; M-F – 5:00pm-Dusk
Sat/Sun – 8:00am-Dusk
- Theatre Arts Club Auditions Priff Gym – Saturday, December 20, 2025 – 8:30am-12:30pm
- Southern Rams Travel Baseball WES Gym – Thursdays; 1/8/26 - 3/26/26 - 5:45pm - 8:00pm.
- Waretown Thunder 8U Travel Priff Gym – Mondays; 2/23/26 - 3/23/26 - 6:00pm - 8:00pm.

● **S4. Transportation/Trips:**

- 2nd Grade Trip to the Manasquan Reservoir on May 22, 2026.

● **S5. HIB Investigations:**

- The affirmation of the administrative decision on HIB Investigation #2025/26-W1.

Motion by _____, seconded by _____.

Board discussion.

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____

Personnel/Instruction: Motion to approve the following, on recommendation of the Superintendent:

● **P1. Employments:**

- Increase daily hours for Michelle Wood, part-time instructional assistant, from 3.5 hours/day to 5 hours/day for the 2025-2026 school year, effective November 17, 2025. Salary based on Step 2 of the W.E.A. Contract Guide at \$17,976.80 annually + \$1100.00 teaching certificate stipend (prorated). This increase is due to special education needs.
- Laura Solleder as a part-time (3.50 hours/day) instructional assistant for the 2025 - 2026 school year, effective November 17, 2025. Salary based on Step 1 of the W.E.A. Contract Guide at \$12,480.72 annually (pro-rated). This position is due to special education needs.

● **P2. Substitutes:**

- Teacher substitute for the 2025-2026 school year at the established rate (\$122.00/day) – Thomas Olkowski*.
- Instructional Assistant/Bus Aide substitutes for the 2025-2026 school year at the established rate (Instructional assistant (15.49/hr.) & Bus Aide (17.25 hr.) – Thomas Olkowski*.

*pending completed paperwork

● **P3. Family Medical Leave:**

- A family medical leave of absence, without pay, for Amanda Harrison, instructional assistant, beginning November 26, 2025 through January 4, 2026, returning Monday, January 5, 2026.

Motion by _____, seconded by _____.

Board discussion.

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____

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Policy/Regulation: Motion to approve the following, on recommendation of the Superintendent:

- **New/Revised Policies & Regulations: (Second Reading)**
 - o 0173 Duties of Public School Accountant – Policy
 - o 0174 Legal Services – Policy
 - o 0177 Professional Services – Policy
 - o 1570 Internal Controls – Policy & Regulation
 - o 1620 Administrative Employment Contracts – Policy
 - o 1636.01 Notification of Promotion, New Job, and Transfer Opportunities – Policy
 - o 2422 Statutory Curricular Requirements– Policy
 - o 6111 Special Education Medicaid Initiative (SEMI) Program – Policy & Regulation
 - o 6220 Budget Preparation – Policy & Regulation
- **Abolish Policy (Second Reading):**
 - o 1648.15 Recordkeeping for Healthcare Settings in School Buildings - Covid -19 – Policy

Motion by _____, seconded by _____.

Board discussion.

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____

FYI ~ Additional Staff Attending Workshops

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
K. Byrnes	OCASBO Roundtable Meetings	10/17/25, 11/14/25, 12/12/25, 1/30/26, 2/27/26, 3/27/26, 4/24/26, 5/26, 6/26	-0-
L. Eberenz	Trauma Savvy School Culture	12/2/25	-0-
L. Dreher	Ocean County Math League	12/11/25 & 1/8/26	-0-
S. Pepe	IPM Coordinator Training	12/5/25	-0-

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Open Public Forum:

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Roll Call:

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Limit five (5) minutes (Board Policy #0167)

Close Public Forum:

Motion by _____, seconded by _____, to close public forum.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____

Board Comments:

Announcement

The next Board of Education meeting will be the Regular meeting scheduled for Thursday, December 11, 2025 at 6:15 pm.

Adjourn

Motion by _____, seconded by _____, to adjourn at _____ pm.

Ayes _____ Nays _____

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Second Executive Session (when necessary)

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- Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other: _____

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____

Return to Public Forum:

Motion by _____ seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____