

**OCEAN TOWNSHIP BOARD OF EDUCATION  
WARETOWN, NEW JERSEY  
MEETING AGENDA  
JULY 24, 2025**

**Call to Order:**

**Open Public Meetings Act:**

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and emailed on January 9, 2025 to the Asbury Park Press, and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mrs. Thomas \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Executive Session**

Motion to move into Executive Session at \_\_\_\_\_ pm

The Board will be in Executive Session for approximately \_\_\_\_\_ minutes and the Board \_\_\_\_\_ does or \_\_\_\_\_ does not anticipate action upon return to the public session.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- ✓ Student Matters
- ✓ Personnel
- ✓ Negotiations
- ☐ Security
- ✓ Attorney/Client Privilege
- ☐ Other:

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mrs. Thomas \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

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**Return to Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at \_\_\_\_\_ pm.

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mrs. Thomas \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Pledge to the Flag**

**Presentation on ACCESS for ELLs and WIDA Alternate ACCESS results - Mrs. Byrnes, ESL Teacher**

**Open Public Forum: Agenda Items Only**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_, to open public forum.

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mrs. Thomas \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Limit five (5) minutes (Board Policy #0167)**

**Close Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close public forum.

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mrs. Thomas \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Educational and Community Highlights:**

**Committee Reports:**

**Correspondence:**

**Minutes:**

Motion to accept the minutes of the following Board of Education Meetings:

- Regular Meeting on June 12, 2025
- Executive Meeting on June 12, 2025
- Special Meeting on July 10, 2025

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

Board discussion.

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mrs. Thomas \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

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**FINANCIAL**

**Report of the Business Administrator**

Motion to approve the following – (see attached)

- B1. **Warrants for Payment** – June & July 2025
- B2. **Budget Transfers** – May 2025
- B3. **Certification of the Budget Report** – May 2025
- B4. **Secretary's Report**- May 2025
- B5. **Treasurer's Report** – May 2025
- B6. **Tax Levy** - June & July 2025
- B7. **Private School Tuition Contract** - to approve the out of district tuition contract with Alpha School for R.S. for the ESY and SY tuition and one on one aide (7/7/25-6/30/26) in the amount of \$133,261.80.
- B8. **Private School Tuition Contract** - to approve the out of district tuition contract with Manchester Regional Day for W.M. for ESY tuition and one on one aide (7/1/25-8/8/25) in the amount of \$12,850.00.
- B9. **Certified Tuition Rate** - to approve the out of district certified tuition rate adjustment to Little Egg Harbor for the 2021-2022 SY for homeless students K.M. and T.M. in the amount of \$5,767.37.
- B10. **PT Contract** - to approve Gonzalez Physical Therapy to provide physical therapy services for the 2025-2026 school year at a rate of \$100 per hour.
- B11. **Prohibited Activities Law** - to approve to accept the goods and services Iran/Russia/Belarus certification threshold from the state requirement of \$1,000 to the QPA threshold of \$7,950.
- B12. **IDEA Basic/Preschool Grant** - to approve the FY 2026 IDEA Basic and Preschool application, and acceptance upon approval from the NJDOE for the following amounts:
  - IDEA Basic - \$218,200
  - Preschool - \$7,585
- B13. **Donation** - to approve \$950 gift card donation from Dick Blick for the purchase of art materials.
- B14. **Grant Acceptance** - to approve the acceptance of the 2025 Local Recreational Improvement Grant in the amount of \$83,000 for the improvement of the playground mulch beds located between the Waretown and Frederic A Priff Elementary Schools. The board authorizes Mr. Byrnes, Business Administrator, to sign the agreement as the authorized agency official.
- B15. **Copier Lease Purchase** - to approve a five-year lease purchase agreement with Atlantic Tomorrow's Office for the purchase of five new copiers for the Frederic A. Priff and Waretown Elementary Schools using the NJ State Contract 25-COMG-99562 and 25-COMG-104257. The total value of the contract over five years is \$48,538.20. The per page cost on maintenance is \$.00489 for black impressions and .05 for color impressions.

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- B16. **FY26 Lunch Prices** - Motion to approve the attached lunch prices for the 2025-2026 school year.
- B17. **Annual Facilities Waiver** - to approve the following alternate method of compliance in accordance with N.J.A.C 6A:26-6.3. In lieu of individual toilet rooms in pre-kindergarten and kindergarten classrooms 030, 039, 040, and 041 located at the Waretown Elementary School, the Ocean County School District will provide toilets that are outside the classroom and no Pre-k or kindergarten child or group of children will be allowed to be left unsupervised at any time when using these toilet rooms.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

Board discussion.

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mrs. Thomas \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Superintendent's Report:** Motion to approve the following, on recommendation of the Superintendent:

- **S1. Report of the Superintendent.**
- **S2. Staff Reports:**

Principal's Report	Technology Report
Transportation Liaison's Report	Facilities Manager Reports
Staff Attendance Report	Nurses's Reports
Student Attendance Report	Counselor Report
- **S3. Organization Chart:**
  - Approve the Organization Chart for the 2025-2026 school year.
- **S4. HIB Investigations:**
  - The affirmation of the administrative decision on HIB Investigation #2024/25-F6.
- **S5. Incident & HIB Report:** Motion to approve the following, on recommendation of the Superintendent, which will be submitted to the Department of Education:
  1. Incidents (reporting period of January 1, 2025 – June 30, 2025):

Frederic A. Priff School	Waretown Elementary School
Reported four incidents	No incidents
  2. HIB Confirmed (reporting period of January 1, 2025 – June 30, 2025):

Frederic A. Priff School	Waretown Elementary School
Reported one incident	Reported one incident
  3. HIB Alleged (reporting period of January 1, 2025 – June 30, 2025):

Frederic A. Priff School	Waretown Elementary School
Reported four incidents	Reported one incident
- **S6. District Emergency Virtual/Remote Instruction Program Plan:**
  - The submission of the District Emergency Virtual/Remote Instruction Program Plan to the NJDOE.

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- **S7. Professional Development:**

Staff Member: Julia Farnung

Workshop: Safe Crisis Management

Destination: Hainesport, NJ

Date: August 11-15, 2025

Estimated Cost of Workshop: \$1999.00

Estimated Total Mileage/Tolls: \$200.00

Purpose: To become trained as the certified SCM (Safe Crisis Management) instructor to further educate staff and provide a model curriculum on prevention, intervention and after action strategies in crisis situations.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

Board discussion.

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mrs. Thomas \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Personnel/Instruction:** Motion to approve the following, on recommendation of the Superintendent:

- **P1. Resignation:**

- o To accept, with regret, the resignation of Judy Rea, instructional assistant, effective August 8, 2025, last day in district will be August 7, 2025.

- o To accept, with regret, the resignation of Lisa Anne Baumann, payroll/benefits coordinator, effective August 22, 2025, last day in district will be August 21, 2025.

- **P2. Employments:**

- o Christina Castellano as a full-time instructional assistant for the 2025-2026 school year. Salary based on Step 2 of the W.E.A. Contract Guide at \$24,865.00. This position is due to a resignation.

- o Talia Dimone as a part-time (3.50 hours/day) instructional assistant for the 2025 - 2026 school year. Salary based on Step 2 of the W.E.A. Contract Guide at \$12,583.76 annually. This position is due to a resignation.

- o Nicole Dennis as a full-time instructional assistant for the 2025-2026 school year. Salary based on Step 2 of the W.E.A. Contract Guide at \$24,865.00. This position is due to a resignation.

- o Heather Santiago as a part-time (3.50 hours/day) instructional assistant for the 2025 - 2026 school year. Salary based on Step 2 of the W.E.A. Contract Guide at \$12,583.76 annually. This position is due to a resignation.

- o Nikki Nolan; Robert Connor; and Christopher Lommerin, as substitute Deans of Students, as needed. Salary of \$125.00 per diem.

- o Anibal Pineda as a full-time night custodian for the 2025-2026 school year effective September 1, 2025. Salary based on Step 1 of the W.E.A. Contract Guide at \$44,690.00 + \$1593.00 night stipend (prorated). This position is due to a retirement.

- o Pam Nicholais as a part-time (25 hours/week) School Secretary, approximate start date of August 4, 2025. Salary at \$25,921.00 (prorated). This position is due to a resignation.

- **P3. Extended School Year Programs:**

- o The following Extended School Year Staff for the 2025 program at the contracted rate of \$46.00/hour for certificated staff and \$26.00/hour for support staff, unless otherwise noted (contingent upon enrollment):

**Substitute Teacher**

Nikki Nolan

**Substitute Instructional Assistants (substitute rate at \$15.49/hr.)**

Lisa Toth; Judith Tuchman; Cristina Capralov

- **P4. District Curriculum/Instructional Leadership Team:**

- o The following staff member as District Curriculum Instructional Leadership Team for the 2025-2026 school year at the contracted rate of \$46.00/hour: Elisabeth Perez.

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- **P5. Salary Guide Movement:**

- o An adjustment to Barbara Byrnes's contract to reflect the completion of 30 credits beyond Masters, to Step 2 (MA+30) of the W.E.A Contract Guide at a salary of \$62,912.00, effective September 1, 2025.

- **P6. Summer Employment:**

- o Julia Farnung, child study team social worker, for 37 days of CST work in the Summer of 2025, at the per diem rate of \$328.87.

- **P7. Substitutes:**

- o Teacher substitute at \$122.00/day for the 2025-2026 school year – Christine Enright\*; Aliah Higgins\*.
- o Instructional Assistant (15.49/hr.)/Bus Aide (17.25 hr.) substitute for the 2025-2026 school year – Aliah Higgins\*.

\*pending completion of paperwork

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

Board discussion.

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mrs. Thomas \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Policy/Regulation:** Motion to approve the following, on recommendation of the Superintendent:

- **New/Revised Policies & Regulations: (Second Reading)**

- o R7424            Bed Bugs – Regulation

- **New/Revised Policies & Regulations: (First Reading)**

- o 8320            Personnel Records – Policy
- o 8350            Records Retention – Policy

- **Abolish Policies/Regulation (First reading):**

- o 8464            Missing Children – Policy
- o 8810            Religious Holidays – Policy
- o R8540           Free & Reduced Meals – Regulation

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

Board discussion.

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mrs. Thomas \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

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**Open Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to open public forum.

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mrs. Thomas \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Limit five (5) minutes (Board Policy #0167)**

**Close Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close public forum.

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mrs. Thomas \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Board Comments:**

**Announcement**

The next Board of Education meeting will be the Regular meeting scheduled for Thursday, August 21, 2025 at 6:15 pm.

**Adjourn**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn at \_\_\_\_\_ pm.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**OCEAN TOWNSHIP BOARD OF EDUCATION  
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**Second Executive Session ( when necessary)**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- ☐ Student Matters -
- ☐ Personnel –
- ☐ Negotiations –
- ☐ Security –
- ☐ Attorney/Client Privilege –
- ☐ Other: \_\_\_\_\_

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mrs. Thomas \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Return to Public Forum:**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at \_\_\_\_\_ pm.

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mrs. Thomas \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_