

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING AGENDA
MAY 1, 2025**

Call to Order:

Open Public Meetings Act:

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and emailed on January 9, 2025 to the Asbury Park Press, and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____

Executive Session

Motion to move into Executive Session at _____ pm

The Board will be in Executive Session for approximately _____ minutes and the Board _____ does or _____ does not anticipate action upon return to the public session.

Motion by _____, seconded by _____ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- ✓ Student Matters
- ✓ Personnel
- ✓ Negotiations
- ☐ Security
- ✓ Attorney/Client Privilege
- ☐ Other:

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____

Return to Public Forum:

Motion by _____, seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____

Pledge to the Flag

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
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Public Hearing & Presentation of the 2025/2026 School Year Budget

Open Public Forum: Agenda Items Only

Motion by _____, seconded by _____, to open public forum.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____

Limit five (5) minutes (Board Policy #0167)

Close Public Forum:

Motion by _____, seconded by _____, to close public forum.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____

Educational and Community Highlights:

Committee Reports:

Correspondence:

Minutes:

Motion to accept the minutes of the following Board of Education Meetings:

- Regular Meeting on April 10, 2025
- Executive Meeting on April 10, 2025

Motion by _____, seconded by _____.

Board discussion.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____

**OCEAN TOWNSHIP BOARD OF EDUCATION
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FINANCIAL

Report of the Business Administrator

B1. Adoption of the 2025-2026 Final Budget:

Whereas, the Ocean Township Board of Education adopted a tentative budget 4/10/2025, and submitted it to the Executive County Superintendent of Schools for approval, and

Whereas, the tentative budget was approved by the Executive County Superintendent of Schools on April 11, 2025 and

Whereas, the tentative budget was advertised in the legal section of the Asbury Park Press on April 18, 2025, and

Whereas, in the proposed FY2026 State Budget, certain districts had the opportunity to apply to the Commission of Education to increase expenditures, including an allocation of Tax Levy Incentive Aid, in order to satisfy the thoroughness and efficiency standards established pursuant to N.J.S.A. 18A:7F-46, and

Whereas, Ocean Township Board of Education is below local fair share and spending below adequacy to be eligible to participate in this program, and

Whereas, Ocean Township Board of Education is eligible to increase expenditures by up to \$4,408,120 and qualify for Tax Levy Incentive Aid in the amount of up to \$220,406, and

Whereas, Ocean Township Board of Education has requested to increase expenditures by \$487,607 and qualify for Tax Levy Incentive Aid in the amount of \$23,219 and

Whereas, the Ocean Township Board of Education has requested and is **pending state approval** to increase expenditures based on the following reasons: For the restoration of three teaching positions, additional tuition adjustment payment that is due and to support out-of-district placement costs.

Whereas, the Ocean Township Board of Education has now determined to make modifications to the Tentative Budget as follows:

Increase in Revenues:

Budget Line	Description	Tentative Budget	Final Budget	Change	Explanation
10-1210-000	Tax Levy	15,502,272	15,966,660	464,388	Tax Levy Incentive
10-3190-000	Otr. State Aid	-0-	23,219	23,219	Tax Levy Incentive

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Increase in Appropriations:

Budget Line	Description	Tentative Budget	Final Budget	Change	Explanation
11-120-100-101	Teachers	1,264,183	1,485,097	220,914	Restoration of teachers
11-000-100-561	Tuition Adj.	7,249,735	7,493,209	243,474	Tuition adjustment
11-000-100-566	OOD Tuition Costs	991,831	1,015,050	23,219	OOD costs

Now, Therefore, Be it resolved, that in consideration of the above, the Board of Education hereby adopts and certify the following budget for the 2025-2026 school year **pending state approval**.

	GENERAL FUND	SPECIAL REVENUE	DEBT SERVICE FUND	TOTAL
2025-2026	20,919,003	2,371,830	707,075	23,974,689
Total Expenditures				
Less:	4,952,343	2,371,830	298,757	7,599,711
Anticipated Revenues				
Taxes to be Raised	15,966,660	-0-	408,318	16,374,978

Appropriation of Fund Balance:

BE IT RESOLVED that the Board of Education includes in the final budget an appropriation of fund balance in the amount of \$1,781,506.

Adjustment for Health Care Costs:

BE IT RESOLVED that the Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$190,886.

Maintenance Reserve Withdrawal:

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$200,000 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan (CMP) pursuant to N.J.A.C. 6A:26-20.5.

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Capital Reserve Withdrawal:

BE IT RESOLVED, that the 2025-2026 school district budget includes a withdrawal from capital reserve in the amount of \$600,000 for roof repairs at the Waretown Elementary School.

Enrollment Adjustment:

BE IT RESOLVED that the Board of Education includes in the budget an adjustment for enrollment in the amount of \$16,866. The district intends to utilize this adjustment for salaries, supplies, and materials necessary for the additional students.

Maximum Travel:

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the final budget a maximum travel expenditure in the amount of \$25,000 for 2025-2026 school year. The maximum travel expenditure amount for 2024-2025 school year is \$25,000, of which \$181.16 has been spent and \$-0- is encumbered as of April 28, 2025.

WHEREAS, The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a board of education may establish, for regular district business travel only, an annual school year threshold of \$1,000 per staff member or district board of education member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms;

NOW BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms;

and BE IT FURTHER RESOLVED, the Board of Education includes in the final budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$25,000 for all staff and board members for 2025-2026 school year.

The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

Motion by _____, seconded by _____.

Board discussion.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____

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Superintendent's Report: Motion to approve the following, on recommendation of the Superintendent:

- **S1. Report of the Superintendent.**
- **S2. Transportation/Trips:**
 - 6th Grade Battle of the Books Winners Trip to Out of Sight Alpaca Farm on May 28, 2025.
- **S3. Building Use:**

○ Waretown PTO - Book Fair Family Night	Priff Gym – Thursday 05/29/25 – 3:30pm-8:30pm
○ Waretown PTO - Auction Set-Up	WES Gym – Friday 6/6/25 – 4:00pm-8:00pm
○ Waretown PTO - Annual Auction	WES Gym – Saturday 6/7/25 – 12:00pm-9:00pm

Motion by _____, seconded by _____.

Board discussion.

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____

Personnel/Instruction: Motion to approve the following, on recommendation of the Superintendent:

- **P1. Employments:**
 - Employment of Samuel Pepe as Head Custodian/Facilities Manager effective July 1, 2025 to June 30, 2026 at a salary of \$82,500.00. This position replaces a retirement.

Motion by _____, seconded by _____.

Board discussion.

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____

Policy/Regulation: Motion to approve the following, on recommendation of the Superintendent:

- **New/Revised Policies & Regulations: (Second Reading)**
 - 2416 Programs for Pregnant Students – Policy
 - 2421 Career & Technical Education – Policy
 - 5520 Disorder and Demonstration – Policy
 - 5541 Anti-Hazing – Policy
 - 5615 Suspected Gang Activity – Policy
 - 5620 Expulsion – Policy
 - 5752 Marital Status & Pregnancy – Policy
 - 5841 Secret Societies – Policy
 - 5842 Equal Access of Student Organizations – Policy
 - 5860 Safety Patrol – Policy
 - 8110 Attendance Areas – Policy
 - R5320 Immunization – Regulation
 - R5330.04 Administering an Opioid Antidote – Regulation
- **New/Revised Policies & Regulations: (First Reading)**
 - 6511 Direct Deposit – Policy
 - 6620 Petty Cash – Policy

Motion by _____, seconded by _____.

Board discussion.

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____

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FYI ~ Additional Staff Attending Workshops

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
E. Rothstein*	Behavior Blueprint-Responding to Challenging Behaviors	5/5/2025	-0-
N. Nolan*; E. Rothstein*	O.C. Teacher of the Year Breakfast	5/22/2025	-0-
K. Byrnes	2025 NJASB Annual Conference	6/3, 6/4, 6/5 2025	-0-
K. Byrnes	School Safety and Security Symposium	7/16/2025	-0-

* Substitute needed

Open Public Forum:

Motion by _____, seconded by _____, to open public forum.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____

Limit five (5) minutes (Board Policy #0167)

Close Public Forum:

Motion by _____, seconded by _____, to close public forum.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____

Board Comments:

Announcement

The next Board of Education meeting will be the Regular meeting scheduled for Thursday, June 12, 2025 at 6:15 pm.

Adjourn

Motion by _____, seconded by _____, to adjourn at _____ pm.

Ayes _____ Nays _____

**OCEAN TOWNSHIP BOARD OF EDUCATION
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Second Executive Session (when necessary)

Motion by _____ Seconded by _____ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- ☐ Student Matters -
- ☐ Personnel –
- ☐ Negotiations –
- ☐ Security –
- ☐ Attorney/Client Privilege –
- ☐ Other: _____

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____

Return to Public Forum:

Motion by _____ seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mrs. Thomas _____ Mr. Tart _____ Mrs. Zuzic _____