

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING AGENDA
OCTOBER 14, 2024**

Regular Meeting

Call to Order:

Pledge to the Flag

Open Public Meetings Act:

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and emailed on January 9, 2024 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Open Public Forum: Agenda Items Only

Motion by _____, seconded by _____, to open public forum.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Limit five (5) minutes (Board Policy #0167)

Close Public Forum:

Motion by _____, seconded by _____, to close public forum.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Educational and Community Highlights:

Cubes in Space Club Presentation - Mr. Cunningham
QSAC Discussion

Committee Reports:

Correspondence:

Minutes:

B1. Motion to accept the minutes of the following Board of Education Meeting:

- Regular Meeting for September 9, 2024
- Executive Meeting for September 9, 2024

Motion by _____, seconded by _____.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

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FINANCIAL

Motion to approve the following – (see attached)

B2. **Warrants for Payment** – Sept & Oct 2024

B3. **Budget Transfers** – Aug 2024

B4. **Certification of the Budget Report** – Aug 2024

B5. **Secretary's Report**- Aug 2024

B6. **Treasurer's Report** – Aug 2024

B7. **Private School Tuition** - to approve the following out of district tuition costs for a student to attend Marie H. Katzenbach School for the Deaf for the 2024-2025 school year:

Tuition -\$ 81,793

Aide - 32,600

Total - \$ 114,393

B8. **Monetary Donation** - to approve a monetary donation in the amount of \$1,000 from the Ocean Township PBA 371 for the purchase of teaching supplies.

B9. **Tuition Contracts** - to approve five tuition contracts with Toms River Regional Schools for students attending grades 1-5 below:

GRADE	CONTRACT DURATION	AMOUNT
2ND GRADE	1/8/24-6/30/24	\$6,322.53
3RD GRADE	9/5/24-1/6/25	\$10,198.65
4TH GRADE	1/8/24-6/30/24	\$6,322.53
5TH GRADE	9/5/24-1/6/25	\$10,198.65
2ND GRADE	9/5/24-6/30/25	\$15,589.00

B10. **RFP Advertisement** - to approve the advertisement to request proposals for architect services the the period of January 1, 2025 through December 31, 2025.

B11. **Preschool Program Plan** - to approve the submission of the three year preschool program plan and annual update for the 2025-2026 school year. The plan includes the MS Form, Statement of Assurance, and District Contact Chart.

B12. **ESCNJ Agreement** - to approve the Master Collaborative Service Agreement with ESCNJ for the period July 1, 2025 through June 30, 2030.

B13. **Transportation Jointure** - to approve the attached transportation jointure with Central Regional School District for three choice students for the 2024-2025 school year.

Motion by _____, seconded by _____.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

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Superintendent's Report: Motion to approve the following, on recommendation of the Superintendent:

- **S1. Report of the Superintendent.**

- **S2. Staff Reports:**

Principal's Report	Extended Day Report
Special Education Report	Facilities Manager Report
Transportation Liaison's Report	Nurses's Reports (2)
Staff Attendance Report	Counselor's Reports (2)
Student Attendance Reports	Technology Report

- **S3. Building Use:**

- o Girl Scouts Troop 60786 WES Library – Mondays; 9/9/24; 10/7/24; 10/21/24; 11/11/24; 11/25/24; 12/9/24; 12/16/24; 1/6/25; 1/20/25; 2/3/25; 2/10/25; 3/3/25; 3/24/25; 4/7/25; 4/14/25; 5/5/25; 5/19/25; 6/9/25 - 5:00pm - 6:00pm. *(Application was approved in August - a few new dates have been added to the original).
- o Girl Scouts/Daisy Troop WES Library – Tuesdays; 11/12/24; 12/10/24; 1/14/25; 2/11/25; 3/11/25; 4/8/25; 5/13/25; 6/10/25 - 5:00pm - 6:00pm.
- o Waretown PTO - Color Run Priff Fields – Saturday 11/16/24 – 11:00am-4:00pm
- o Waretown PTO - Auction Set-Up WES Gym – Friday 4/11/25 – 4:30pm-8:00pm
- o Waretown PTO - Annual Auction WES Gym – Saturday 4/12/25 – 12:00pm-8:00pm
- o Stafford Boys Lacrosse FAP Gym – M, Tu, W, Th - 11/11/24-3/15/2025 – 5:15pm-8:45pm
- o Waretown Thunder Softball Club WES Gym-Fridays 1/10/25 - 3/14/25 – 6:30pm - 8:30pm
- o Waretown Thunder Softball Club WES Gym-Saturdays 1/11/25 - 3/15/25 – 9:00am - 12:00pm
- o Waretown Thunder Softball Club Fields – Sun.-Sat., 3/15/25-8/31/25; M-F – 5:00pm-Dusk
Sat/Sun – 8:00am-Dusk
- o Priff Theatre Arts Priff Gym-Saturdays 11/16/24-3/29/25 – 8:00am - 1:00pm
03/31/25, 04/01/25, & 4/3/25 – 3:30pm – 9:00pm
- o Priff School Priff Gym, Library, Art Room for Family STEAM Night – Thursday, 11/21/2024 – 5:00pm-7:00pm
- o Priff Student Council Priff Gym for Variety Show – Wednesday 12/18/2024 – 5:45pm-8:30pm

- **S4. Board/District Goals:**

- o Board & District Goals for the 2024-2025 school year.

- **S5. School Self-Assessment – Anti-Bullying Bill of Rights:**

- o Approve the submission of the 2023-2024 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act Report to the NJDOE (score of 78 out of 78).

- **S6. Professional Development:**

- o Staff Member: Deborah Cullen
Workshop: Nj State School Nurses Assoc. School Conference
Destination: Hilton Hotel, East Brunswick NJ
Date: March 29, 2025
Estimated Cost of Workshop: \$200.00
Estimated Total Mileage/Tolls: \$5.00
Purpose: To keep current of all services, modalities, medications for taking care of school children.
- o Staff Member: Julia Farnung
Workshop: Nonviolent Crisis Intervention/Instructor Certification Program
Destination: Atlantic City, NJ
Date: October 22 ,23, 24, 2024
Estimated Cost of Workshop: \$ 4499
Estimated Total Mileage/Tolls: \$124.64
Purpose: To receive Nonviolent Crisis Intervention Instructor Certification in order to train staff in CPI techniques.

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● **S7. Law Enforcement Unit:**

WHEREAS, the Safety and Security of the students, staff and visitors of the Ocean Township Public Schools is a primary concern; and

WHEREAS, the staff and faculty of the Ocean Township Public Schools' Administration must communicate certain information to law enforcement; and

WHEREAS, law enforcement agencies require certain information to maintain the public safety; and

WHEREAS, the Ocean Township Board of Education must comply with the Family Educational Rights and Privacy Act ("FERPA"); and

WHEREAS, to comply with FERPA while working with law enforcement, and in accordance with Section 2.4 of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials, the Superintendent of Schools established a Law Enforcement Unit within the District.

NOW,
THEREFORE,
BE IT
RESOLVED:

that upon the recommendation of the Superintendent of Schools, the Ocean Township Board of Education confirms the Law Enforcement Unit, consisting of the following members or the 2024-2025 school year:

- Superintendent of Schools - Ariane Phillips
- Waretown Elementary School Principal – Sarah Reinhold
- Business Administrator – Kevin Byrnes
- Waretown Elementary School Counselor – Lauren Eberenz
- Frederic A. Priff School Counselor – Daggi Ball

Motion by _____, seconded by _____.

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

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Personnel/Instruction: Motion to approve the following, on recommendation of the Superintendent:

- **P1. Employments:**
 - LisaAnne Baumann as a Part-Time Payroll Specialist for the 2024-2025 school year effective December 1, 2024 through June 30, 2025. Salary at \$22,000.00 (prorated). This position is due to a discontinuation of a shared service with Southern Regional School District.
 - Deborah Cullen as a Priff club nurse and Frances Farnung as a WES club nurse, when needed, for the 2024-2025 school year at the W.E.A. Contract Guide hourly rate of \$44.00.
 - Amanda Vega as a club assistant, for the 2024-2025 school year at the W.E.A. Contract Guide hourly rate of \$23.50.
- **P2. Family Leave** (see attached):
 - Family Leave for Kala Martin, teacher, from approximately January 2, 2025 through approximately June 20, 2025.
- **P3. Curriculum Writers:**
 - The following staff member as a District Curriculum Writer for the 2024-2025 school year at the current contracted rate of \$44.00/hr.: Daggi Ball.
- **P4. Transfers:**
 - Transfer of Sharon Jensen from Preschool Teacher to Preschool Master Teacher for the 2024-2025 school year at her current salary of MA Step 5 at \$62,452.00. This is due to a resignation.
- **P5. Substitutes:**
 - Teacher substitutes at \$122.00/day for the 2024-2025 school year – Kathleen Daskalakis*; Dana Bellino.
 - Instructional Assistant (15.13/hr.)/Bus Aide (16.07 hr.) substitutes for the 2024-2025 school year – Kathleen Daskalakis*; Valerie Sano* Nicole Callaghan*.
 - Cafeteria (\$15.13/hr.) substitute for the 2024-2025 school year – Valerie Sano*.
 - Nurse substitutes at \$132.00/day for the 2024-2025 school year – Sarah Lavoie; Jennifer Kraljevich*.

*pending completion of paperwork
- **P6. Intermittent Leave:** (see attached)
 - An intermittent family leave of absence, without pay, for Elizabeth McKnight, teacher, beginning September 16, 2024.

Motion by _____, seconded by _____.

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Policy/Regulation: Motion to approve the following, on recommendation of the Superintendent:

- **New/Revised Policies & Regulations: (Second Reading)**
 - 5843 Before/After/Summer Care Program – Policy
- **New/Revised Policies & Regulations: (First Reading)**
 - 0134 Board Board Self Evaluation – Policy
 - 0148 Board Member Indemnification – Policy
 - 0151 Organization Meeting – Policy
 - 0152 Board Officers – Policy
 - 0157 Board of Education Website – Policy
 - 0161 Call, Adjournment and Cancellation – Policy
 - 0162 Notice of Board Meetings – Policy
 - 0163 Quorum – Policy

Motion by _____, seconded by _____.

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

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FYI ~ Additional Staff Attending Workshops

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
M. Coppola*	Role of School Climate	9/20/2024	-0-
D. Cullen	NJSSNA-Hot Topics in Infectious Disease	9/25/2024	-0-
D. Cullen	NJSNA-Immunization Requirements	10/17/2024	-0-
K. Byrnes; A. Phillips	NJSBA 2024 Workshop	10/21, 22 & 23/2024	Group Cost Rate of \$2,000.00
D. Cullen	NJSSNA-Abdominal Assessment	11/13/2024	-0-
M. Coppola*	Behavioral Threat Assessment Training	11/21/2024	-0-
S. Russak*	Fundamentals of Social Emotional Learning	12/12/2024	-0-
L. Eberenz	Section 504 Law	1/20/2025	\$137.49

* Substitute needed

Open Public Forum:

Motion by _____, seconded by _____, to open public forum.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Limit five (5) minutes (Board Policy #0167)

Close Public Forum:

Motion by _____, seconded by _____, to close public forum.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Board Comments:

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Executive Session

Motion to move into Executive Session at _____ pm

The Board will be in Executive Session for approximately _____ minutes and the Board _____ does or _____ does not anticipate action upon return to the public session.

Motion by _____, seconded by _____ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- ☐ Student Matters -
- ☐ Personnel –
- ☒ Negotiations –
- ☐ Security –
- ☐ Attorney/Client Privilege –
- ☐ Other:

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Return to Public Forum:

Motion by _____, seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Announcement

The next Board of Education meeting will be the regular monthly meeting scheduled for Monday, November 11, 2024 at 6:15 pm.

Adjourn

Motion by _____, seconded by _____, to adjourn at _____ pm.

Ayes _____ Nays _____

**OCEAN TOWNSHIP BOARD OF EDUCATION
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#2 Executive Session (when necessary)

Motion by _____ Seconded by _____ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- ☐ Student Matters -
- ☐ Personnel –
- ☐ Negotiations –
- ☐ Security –
- ☐ Attorney/Client Privilege –
- ☐ Other: _____

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Return to Public Forum:

Motion by _____ seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____