

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING AGENDA
MARCH 11, 2024**

Regular Meeting

Call to Order:

Pledge to the Flag

Open Public Meetings Act:

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and emailed on January 9, 2024 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Open Public Forum: Agenda Items Only

Motion by _____ seconded by _____, to open public forum.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Limit five (5) minutes (Board Policy #0167)

Close Public Forum:

Motion by _____, seconded by _____, to close public forum.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Presentation - Harassment, Intimidation & Bullying Presentation - Mrs. Eberenz and Mrs. Ball

Educational and Community Highlights:

Committee Reports:

Correspondence:

Minutes:

B1. Motion to accept the minutes of the following Board of Education Meetings:

- Regular Meeting for February 12, 2024

Motion by _____, seconded by _____.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

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FINANCIAL

Motion to approve the following – (see attached)

- B2. **Warrants for Payment** – Feb & Mar 2024
- B3. **Budget Transfers** – Jan 2024
- B4. **Certification of the Budget Report** – Jan 2024
- B5. **Secretary’s Report**- Jan 2024
- B6. **Treasurer’s Report** – Jan 2024
- B7. **Tax Levy Payment** - Mar 2024
- B8. **PEA Submission** - to approve the Preschool Education Aid (PEA) Budget workbook and narrative for the 2024-2025 school year and authorize the submission to the NJ Department of Education.
- B9. **Donation Acceptance** - to accept an anonymous donation in the amount of \$900 to the cafeteria program to be used for overdue lunch balances.
- B10. **WEA Sidebar Agreement** - to approve the attached sidebar agreement with the WEA to add language to the current CBA regarding the use of surveillance cameras.
- B11. **Approval of Tentative Budget 2024-2025 School Year**
 The Superintendent recommends approval to adopt the Tentative Budget for 2024-2025 School Year:

BE IT RESOLVED that the tentative budget be approved for the 2024-2025 school year using the 2024-2025 school year state aid figures and the School Business Administrator/Board Secretary be authorized to submit the tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline, as follows:

	GENERAL FUND	SPECIAL REVENUE	DEBT SERVICE FUND	TOTAL
2024-2025 Total Expenditures	19,125,922	2,316,628	706,275	22,149,575
Less: Anticipated Revenues	4,966,168	2,316,628	298,419	7,506,215
Taxes to be Raised	14,159,754	-0-	407,856	14,567,610

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Frederic A. Priff School Library located at 139 Wells Mills Road, Waretown on April 29, 2024 at 6:15 p.m. for the purpose of conducting a public hearing on the budget for the 2024-2025 school year.

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Appropriation of Fund Balance:

BE IT RESOLVED that the Board of Education includes in the final budget an appropriation of fund balance in the amount of \$2,361,553.

Maintenance Reserve Withdrawal:

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$200,000 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan (CMP) pursuant to N.J.A.C. 6A:26-20.5.

Capital Reserve Withdrawal:

BE IT RESOLVED, that the 2024-2025 school district budget includes a withdrawal from capital reserve in the amount of \$305,000 for security upgrades, electrical generator updates and a new preschool playground at the Waretown Elementary School.

Maximum Travel:

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$45,000 for 2024-2025 school year. The maximum travel expenditure amount for 2023-2024 school year is \$45,000, of which, \$58.93 has been spent and \$32.57 is encumbered as of March 11, 2024.

Travel and Related Expense Reimbursement:

WHEREAS, The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a board of education may establish, for regular district business travel only, an annual school year threshold of \$1,000 per staff member or district board of education member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms;

NOW BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms;

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and BE IT FURTHER RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$45,000 for all staff and board members for 2024-2025 school year.

The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded

Motion by _____, seconded by _____.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Superintendent’s Report: Motion to approve the following, on recommendation of the Superintendent:

- **S1. Report of the Superintendent.**
- **S2. Staff Reports:**

Principal’s Report	Extended Day Report
Special Education Report	Facilities Manager Report
Transportation Liaison’s Report	Nurses’s Reports
Staff Attendance Report	Counselor’s Reports
Student Attendance Report	Technology Report
- **S3. Building Use:**
 - Ocean Renegades Basketball WES Gym – Mondays & Wednesdays March, 2024-June, 2024 – 6:30pm-9:00pm
 - Priff Student Council Priff Gym for Variety Show – Thursday 5/23/2024 – 5:45pm-7:30pm
 - Ocean Twp. Recreation Priff Parking Lot for Township Yard Sale – Saturday 6/1/2024 – 6:30am-2:00pm
 - Ocean Twp. Recreation Priff Parking Lot for Bus Trip Parking – Sunday 7/14/2024 – 7:30am-6:00pm
- **S4. Transportation/Trips:**
 - 6th Grade Trip to the STAC Center in Manahawkin for Sportsmanship Day for Class of 2030 on March 21, 2024.
 - 3rd Grade Trip to the Tuckerton Seaport on May 7, 2024.
 - Mrs. Bridger’s Class Trip to the Barnegat Lighthouse Park and Dairy Queen on June 5, 2024.
 - 5th Grade Trip to Cloverdale Farm on May 31, 2024.
- **S5. Memorandum of Agreement:**
 - The adoption and implementation of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials.
- **S6. Professional Development:**
 - Staff Member: Heather Pugliese
 - Workshop: Introductory ECERS Training
 - Destination: Virtual
 - Date: April 11, 2024
 - Estimated Cost of Workshop: \$249.00
 - Estimated Total Mileage/Tolls: N/A
 - Purpose: To get an overview of all the changes, updates, and revisions to ECERS-3.

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- Staff Member: Kevin Byrnes
 Workshop: 2024 NJASBO Annual Conference
 Destination: Atlantic City
 Date: June 6 & 7, 2024
 Estimated Cost of Workshop: \$500.00
 Estimated Total Mileage/Tolls: N/A
 Purpose: To receive credits for QPA license

- **S7. Special Education**

- The following independent provider for Child Study Team and Intervention and Referral Service evaluation purposes:

<u>Provider</u>	<u>Service</u>	<u>Fee</u>
New Age Behavioral Consultants, LLC	RBT & BCBA	RBT rate is \$80.00/hr. & BCBA rate is \$150.00/hr.* *paid through grant funds

Motion by _____, seconded by _____.

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Personnel/Instruction: Motion to approve the following, on recommendation of the Superintendent:

- **P1. Employments:**

- The following staff members as Minds in Motion Tutors for the 2023-2024 school year at the current contracted rate, paid through the NJ High Impact Tutoring Grant: Emily Byrnes; Brielle Cacoilo; Melanie Doyle; Nikki Nolan, Jennifer Bamber, Lisa Dreher, Manga Nalla, and Megan Coppola.

- **P2. Homebound Instructor:**

- The following staff member as a Homebound Instructor for the 2023-2024 school year at the current contracted rate: Barbara Byrnes.

- **P3. Substitutes:**

- Teacher substitutes for the 2023-2024 school year at the established rate – Anthony Caira; Anthony Fraser.
- Instructional Assistant substitutes for the 2023-2024 school year at the established rate – Anthony Caira; Anthony Fraser; Trudy Giberson; Gwen McLaughlin; Linda Ziegenfuss .
- Nurse substitute for the 2023-2024 school year at the established rate – Jessica Woodland*.
- Lunch/Recess Assistant substitute for the 2023-2024 school year at the established rate – Averil Barsch*.
*upon completion of paperwork

Motion by _____, seconded by _____.

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

FYI ~ Additional Staff Attending Workshops

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
D. Ball; L Eberenz	School Behavior Threat Assessment & Management Training	2/29/24	-0-

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Open Public Forum:

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Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Limit five (5) minutes (Board Policy #0167)

Close Public Forum:

Motion by _____, seconded by _____, to close public forum.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Board Comments:

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Executive Session

Motion to move into Executive Session at _____ pm

The Board will be in Executive Session for approximately _____ minutes and the Board _____ does or _____ does not anticipate action upon return to the public session.

Motion by _____, seconded by _____ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- Student Matters - HIB
- Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other:

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Return to Public Forum:

Motion by _____, seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Announcement

The next Board of Education meeting will be the regular monthly meeting scheduled for Monday, April 8, 2024 at 6:15 pm.

Adjourn

Motion by _____, seconded by _____, to adjourn at _____ pm.

Ayes _____ Nays _____

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#2 Executive Session (when necessary)

Motion by _____ Seconded by _____ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

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- Student Matters - HIB
- Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other: _____

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____

Return to Public Forum:

Motion by _____ seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

Roll Call:

Mrs. Fuchs _____ Mrs. Leaming _____ Mr. Pimm _____ Mr. Tart _____ Mrs. Zuzic _____