

**OCEAN TOWNSHIP BOARD OF EDUCATION  
WARETOWN, NEW JERSEY  
MEETING AGENDA  
FEBRUARY 12, 2024**

**Regular Meeting**

**Call to Order:**

**Pledge to the Flag**

**Open Public Meetings Act:**

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and emailed on January 9, 2024 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Open Public Forum: Agenda Items Only**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_, to open public forum.

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Limit five (5) minutes (Board Policy #0167)**

**Close Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close public forum.

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Workshop** - Mary Ann Friedman from NJSBA to discuss the Superintendent Evaluation Process

**Educational and Community Highlights:**

**Committee Reports:**

**Correspondence:**

**Minutes:**

B1. Motion to accept the minutes of the following Board of Education Meetings:

- Reorganization Meeting for January 8, 2024
- Regular Meeting for January 8, 2024
- Executive Meeting for January 8, 2024

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

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**FINANCIAL**

Motion to approve the following – (see attached)

- B2. **Warrants for Payment** – Jan & Feb 2024
- B3. **Budget Transfers** – Dec 2023
- B4. **Certification of the Budget Report** – Dec 2023
- B5. **Secretary’s Report**- Dec 2023
- B6. **Treasurer’s Report** – Dec 2023
- B7. **Tax Levy Payment** - Jan 2024
- B8. The emergency contract with D.Gordon Controls, Inc. for the repair of the condenser unit for the Federic Priff walk-in freezer in the amount of \$10,799.14.
- B9. The FY23 Annual Comprehensive Financial Report and Auditor’s Management Report. There were no comments or recommendation noted in the audit.
- B10. An amendment to the American Rescue Plan ESSER grant application for the purchase of a HVAC assessment report in the amount of \$6,500 using ARP ESSER funds and to budget for a behavioral coach and/or BCBA coach in the amount of \$63,000 for the Accelerated Learning Coach and Educator Support Grant.
- B11. The District to apply to the New Jersey Department of Education and the NJ Schools Development Authority for the district’s allocation of \$12,616 in grant funding to address Emergency and Capital Maintenance needs within the school district. These funds will be utilized for Dryvit siding repairs at the Waretown Elementary School.
- B12. To amend the following carry over amounts from the 2022-2023 ESEA Consolidated Grant application into the 2023-2024 ESEA Consolidated Grant application:
  - Title IA - \$47,264
  - Title IV - \$6,582

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Superintendent’s Report:** Motion to approve the following, on recommendation of the Superintendent:

- **S1. Report of the Superintendent.**
- **S2. Staff Reports:**

Principal’s Report	Extended Day Report
Special Education Report	Facilities Manager Report
Transportation Liaison’s Report	Nurses’s Reports
Technology Report	Counselor’s Reports

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● **S3. Building Use:**

- Ocean Renegades Basketball WES Gym – Tuesdays & Thursdays 2/2024 - 6/2024 – 6:30pm-9:00pm
- Cub Scout Pack 35 WES Gym – Monday 2/26/2024 – 6:15pm-8:00pm
- Ocean Twp. Police Dept. Priff School – Thurs. 7/18/24 & Wed. 7/24/24 – 8:00am-4:00pm  
(Active Shooter Training)

● **S4. School Calendar:**

- Approval of the 2024-2025 District School Calendar.

● **S5. Transportation/Trips:**

- 1st Grade Trip to the Cape May Zoo on June 3, 2024.
- Kindergarten Trip to the Out of Sight Alpaca Farm on May 16, 2024 (rain date of May 23, 2024).
- 6th Grade Trip to the NJ State Museum on May 16, 2024.
- 4th Grade Trip to Allaire State Park on May 20, 2024.
- 6th Grade Trip to Cloverdale on April 25, 2024.

● **S6. HIB Investigations:**

- The affirmation of the administrative decision on HIB Investigation #2023/24-F10.
- The affirmation of the administrative decision on HIB Investigation #2023/24-F11.
- The affirmation of the administrative decision on HIB Investigation #2023/24-W2.

● **S7. Special Education:**

○ The following independent provider for Child Study Team and Intervention and Referral Service evaluation purposes:

<u>Provider</u>	<u>Service</u>	<u>Fee</u>
Neuropsychology & Counseling Associates	30 min. Diagnostic w/standardized testing	\$400.00
	ADOS Autism evaluation	\$1200.00
	Comprehensive Neuropsychological Eval	\$2800.00

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Personnel/Instruction:** Motion to approve the following, on recommendation of the Superintendent:

● **P1. Employments:**

- The following staff members as Before School Tutors for Grades 3 & 4 for the 2023-2024 school year at the current contracted rate, paid through the NJ High Impact Tutoring Grant: Emily Byrnes; Brielle Cacoilo; Melanie Doyle; Nikki Nolan.
- Emily Byrnes as a leave replacement third grade regular education teacher from January 22, 2024 through June 30, 2024. Salary based on Step A of the current W.E.A. Contract Guide at \$55,000.00 (prorated).
- Payment of a \$550.00 (pro-rated from January 22, 2024 - June 30, 2024) mentoring fee to Elizabeth McKnight for mentoring Emily Byrnes, pending successful completion of the mentoring.
- Linda Brummer as a .50 hour/day transportation aide for the 2023-2024 school year effective January 23, 2024. Salary based on the current W.E.A. Contract Guide at \$1496.70 (prorated).

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- **P2. Positions Merged:**
  - Motion to approve the merging of 1.00 FTE Principal position and 1.00 FTE Superintendent position into 1.00 FTE Superintendent/Principal position effective July 1, 2023. The merged position combines the responsibilities of Principal at one of the district’s elementary schools with those of the Superintendent.
  
- **P3. Resignation:**
  - To accept, with regret, the resignation of Wendy Thompson, teacher, effective July 1, 2024.
  - To accept, with regret, the resignation of MaryEllen Guariglia, teacher, effective July 1, 2024.
  - To accept, with regret, the resignation of Manga Nalla, teacher, effective July 1, 2024.
  - To accept the updated resignation date for Barbara Byrnes, Latchkey Director, from February 29, 2024 to April 30, 2024.
  
- **P4. Curriculum Writer:**
  - The following staff member as a District Curriculum Writer for the 2023-2024 school year at the current contracted rate: Ashley Bleichner.
  
- **P5. Substitutes:**
  - Teacher substitutes for the 2023-2024 school year at the established rate – Megan Barry; Nicole Dennis\*.
  - Instructional Assistant substitute for the 2023-2024 school year at the established rate – Nicole Dennis\*.
  - Custodian substitutes for the 2023-2024 school year at the established rate – Victor Velasquez\*; Hunter Byckiewicz\*.  
 \*upon completion of paperwork

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

***FYI ~ Additional Staff Attending Workshops***

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Daggi Ball	Training for Spring 2024 NJSLA	01/26/24	-0-
Lauren Eberenz	CIACC	02/09/24	-0-
Deborah Cullen*	NJSSNA Spring Conference	03/15/24	\$75.00

\*Substitute needed

**Open Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to open public forum.

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

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**Board Comments:**

**Executive Session**

Motion to move into Executive Session at \_\_\_\_\_ pm

The Board will be in Executive Session for approximately \_\_\_\_\_ minutes and the Board \_\_\_\_\_ does or \_\_\_\_\_ does not anticipate action upon return to the public session.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- Student Matters -
- Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other:

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

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**Return to Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at \_\_\_\_\_ pm.

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Announcement**

The next Board of Education meeting will be the regular monthly meeting scheduled for Monday, March 11, 2024 at 6:15 pm.

**Adjourn**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn at \_\_\_\_\_ pm.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**#2 Executive Session ( when necessary)**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

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- Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other: \_\_\_\_\_

**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

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**Roll Call:**

Mrs. Fuchs \_\_\_\_\_ Mrs. Leaming \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_