

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING AGENDA
NOVEMBER 13, 2023**

Regular Meeting 6:15 p.m.

Call to Order:

Pledge to the Flag

Open Public Meetings Act:

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and emailed on January 10, 2023 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

Open Public Forum: Agenda Items Only

Motion by _____ seconded by _____, to open public forum.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

Limit two (2) minutes (Board Policy #0167)

Close Public Forum:

Motion by _____, seconded by _____, to close public forum.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

Educational and Community Highlights:

Committee Reports:

Correspondence:

Minutes:

B1. Motion to accept the minutes of the following Board of Education Meetings:

- Regular Meeting for October 9, 2023
- Executive Meeting for October 9, 2023
- Special Meeting for October 30, 2023

Motion by _____, seconded by _____.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

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FINANCIAL

Motion to approve the following – (see attached)

- B2. **Warrants for Payment** – October & November 2023
- B3. **Budget Transfers** – Sept 2023
- B4. **Certification of the Budget Report** – Sept 2023
- B5. **Secretary’s Report**- Sept 2023
- B6. **Treasurer’s Report** – Sept 2023
- B7. **Tax Levy Payment** - none
- B8. Motion to approve Open Systems Integrators, Inc. to provide upgrades to the district’s IP Video and Access Control systems in the amount of \$193,436.02 using the Co-op#65MCESCCPS, BID# ESCNJ 19/20-38.
- B9. Motion to approve a withdrawal out of Capital Reserve in the amount of \$200,000 for IP Video and Access Control security system upgrades.

Motion by _____, seconded by _____.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

Superintendent’s Report: Motion to approve the following, on recommendation of the Superintendent:

- **S1. Report of the Superintendent.**
- **S2. Staff Reports:**

Principal’s Report	Extended Day Report
Special Education Report	Facilities Manager Report
Transportation Liaison’s Report	Nurses’s Reports
Staff Attendance Report	Counselor’s Reports
Student Attendance Reports	Technology Report
- **S3. Transportation/Trips:**
 - Preschool Trip to the Goose Pond Tree Farm during the week of November 13, 2023.
 - Preschool Trip to the Ocean Township Police Department during the week of February 26 or March 4, 2024.
 - 1st & 2nd Grade Trip to the Southern Regional Holiday Assembly on December 21, 2023.
- **S4. HIB Investigations:**
 - The affirmation of the administrative decision on HIB Investigation #2023/24-F1.
 - The affirmation of the administrative decision on HIB Investigation #2023/24-F2.
 - The affirmation of the administrative decision on HIB Investigation #2023/24-F3.
- **S5. Donation:**
 - The donation of a Heartstart Defibrillator from the Township of Ocean and the Township of Ocean Police Department for use during class trips.

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- **S6. Preschool Education Aid:**
 - The Submission of the Preschool Education Aid Operational Plan and Statement of Assurances for School Year 2024/2025.
- **S7. Projected Preschool Enrollment:**
 - The Submission of the FY24 Projected Preschool Enrollment for School Year 2024/2025.

Motion by _____, seconded by _____.

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

Personnel/Instruction: Motion to approve the following, on recommendation of the Superintendent:

- **P1. Employments:**
 - Contract extension for Emily Byrnes as a leave replacement fourth grade regular education teacher from November 25, 2023 through December 31, 2023. Salary based on Step A of the current W.E.A. Contract Guide at \$55,000.00 (prorated).
 - Amanda Harrison as a substitute WES club assistant, when needed, for the 2023-2024 school year at the W.E.A. Contract Guide hourly rate of \$23.50 for assistants.
 - **P2. Extended Leave** (see attached):
 - An unpaid extended leave for Melanie Doyle from approximately November 25, 2023 through December 31, 2023.
 - **P3. Family Leave** (see attached):
 - Family Leave for Rich Doyle from approximately January 1, 2024 through March 22, 2024.
 - **P4. Substitutes:**
 - Teacher substitutes for the 2023-2024 school year at the established rate – Emily Byrnes; Lauren Bourgeois.
 - Instructional Assistant substitutes for the 2023-2024 school year at the established rate – Janice Cusmano; Dayna Collamer*; Barbara Neuner*; Nancy Denver*.
 - Lunch/Recess Assistant substitute for the 2023-2024 school year at the established rate – Barbara Neuner*.
- *pending completion of paperwork
- **P5. Curriculum Writers:**
 - The following staff members as a District Curriculum Writers for the 2023-2024 school year at the current contracted rate: Daggi Ball; Megan Barry.
 - **P6. Extended Day Program (latchkey)** (attachment):
 - To accept, with regret, the resignation of Barbara Byrnes as Extended Day Director, effective February 29, 2024 (unless services are secured prior to this date).
 - The Waretown Extended Day Program employment of the following staff for the 2023-2024 school year:
 - Aide - Christina Capralova* - \$16.00/hour
 - **Aide 1:1 - Amanda Harrison - \$16.00/hour

*pending completion of paperwork

**Salary to be funded by OTBOE

Motion by _____, seconded by _____.

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

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Policy/Regulation: Motion to approve the following, on recommendation of the Superintendent:

- **PR1. New/Revised Policies & Regulations: (First Reading)**
 - o 0167 Public Participation in Board Meetings – Policy

- **New/Revised Policies & Regulations: (Second Reading)**
 - o 2270 Religion in Schools – Policy
 - o 3161 Examination for Cause – Policy
 - o 4161 Examination for Cause – Policy
 - o 3212 Attendance – Policy & Regulation
 - o 4212 Attendance – Policy & Regulation
 - o 3324 Right of Privacy – Policy
 - o 4324 Right of Privacy – Policy
 - o 5111 Eligibility of Resident/Nonresident Students – Policy & Regulation
 - o 5116 Education of Homeless Children and Youth – Policy & Regulation
 - o 8500 Food Services – Policy

Motion by _____, seconded by _____.

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

FYI ~ Additional Staff Attending Workshops

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
C. Widmer	Realtime User Group Meeting	9/26/23	-0-
H. Pugliese	Responding to Challenging Behaviors Using Relationship Centered Response	10/13/23	-0-
A. Phillips; E. McKnight*; C. Harper	QSAC I&P and Personnel Training	10/19/23	-0-

*Substitute needed

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Open Public Forum:

Motion by _____, seconded by _____, to open public forum.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

Limit two (2) minutes (Board Policy #0167)

Close Public Forum:

Motion by _____, seconded by _____, to close public forum.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

Board Comments:

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Executive Session

Motion to move into Executive Session at _____ pm

The Board will be in Executive Session for approximately _____ minutes and the Board _____ does or _____ does not anticipate action upon return to the public session.

Motion by _____, seconded by _____ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- Student Matters - HIB
- Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other:

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

Return to Public Forum:

Motion by _____, seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

Announcement

The next Board of Education meeting will be the regular meeting scheduled for Monday, December 11, 2023 at 6:15 pm.

Adjourn

Motion by _____, seconded by _____, to adjourn at _____ pm.

Ayes _____ Nays _____

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#2 Executive Session (when necessary)

Motion by _____ Seconded by _____ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- Student Matters -
- Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other: _____

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____

Return to Public Forum:

Motion by _____ seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mr. Pimm _____ Mrs. Zuzic _____ Dr. Denning, Jr. _____