

**OCEAN TOWNSHIP BOARD OF EDUCATION  
WARETOWN, NEW JERSEY  
MEETING AGENDA  
JUNE 12, 2023**

**Regular Meeting 6:15 p.m.**

**Call to Order:**

**Pledge to the Flag**

**Open Public Meetings Act:**

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and emailed on January 10, 2023 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Open Public Forum: Agenda Items Only**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_, to open public forum.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Limit two (2) minutes (Board Policy #0167)**

**Close Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close public forum.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Educational and Community Highlights:** Presentation for Teacher/Support Persons of the Year  
Presentation for Retirements  
Presentation for Sue McDowell

**Committee Reports:**

**Correspondence:**

**Minutes:**

B1. Motion to accept the minutes of the following Board of Education Meetings:

- Regular Meeting for May 8, 2023
- Executive Meeting for May 8, 2023

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

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**FINANCIAL**

Motion to approve the following – (see attached)

- B2. **Warrants for Payment** – May & June 2023
- B3. **Budget Transfers** – Apr 2023
- B4. **Certification of the Budget Report** – Apr 2023
- B5. **Secretary’s Report**- Apr 2023
- B6. **Treasurer’s Report** – Apr 2023
- B7. **Tax Levy Payment** - May 2023
- B8. **Position Control Roster** - to approve the Position Control Roster and the vacant positions for the 2023-2024 school year.
- B9. **Purchasing Manual** - to approve the updated Purchasing Manual for the 2023-2024 school year.
- B10. **Standard Operating Procedures Manual** - to approve the revised Standard Operating Procedures Manual.
- B11. **NJSIG Safety Grant Application** - to approve the 2023 NJSIG Safety Grant Application in the amount of \$2,000 for the purchase of HVAC and Air Purifier Filters.
- B12. **Contract Renewals** - the renewal of the following vendor contracts for the 2023-2024 school year:
- Bayada Nursing - nursing services
  - Bancroft Neurohealth - nursing services
  - Preferred Home Health - nursing services
  - Realtime Software - student software
  - Genesis Software - business software
  - Strauss Esmay - policy services
  - NJ Schools Insurance Group - liability and workers compensation insurance package
  - Horizon Dental - dental insurance
  - WEX - flexible spending account services
  - Omni Group - tax shelter third party administrative services
  - Atlantic Tomorrows Office/Municipal Capital Group - copier leases
  - E-Rate Consulting - e-rate application services
  - XTEL Services - Phone system lease/Internet Access
  - Payschools - Food Service Program POS
  - Karl & Associates - NJ Environmental Compliance Services
  - Doris Gonzales - Physical Therapy Services
  - Nardini Bros. South, Inc - Electrician and HVAC Services
- B13. **End of Year Bills** - to authorize the Business Administrator to pre-approve and pay any legitimate 2022- 2023 school year bills, including payroll, received up to and including those presented as of June 30, 2023, prior to the close of the fiscal year, and make any necessary transfers including to and from the Petty Cash account. All pre-approved, paid bills and transfers will be presented for approval at the July 2023 Board meeting.

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B14. **Federal Grant Applications** - to approve the submission of the following federal grant applications to the NJ Department of Education:

- ESEA - FY24
  - Title IA - \$295,957
  - Title IIA - \$30,197
  - Title III - \$367
  - Title IVA - \$24,187
- IDEA Basic and Preschool - FY24
  - IDEA Basic - TBD
  - IDEA Preschool - TBD

B15. **Federal Grant Salary Allocations** - to approve the following salary allocations for the following FY23 federal grants:

- ESSER II Learning Acceleration
  - Summer 2022 ESY Self Contained Staff - \$16,457

B16. **Homeless Tuition Contract** - to approve the homeless tuition contract for Little Egg Harbor for KM (reg ed) and TM (spec ed): the 2020-21 SY certified tuition adjustment of \$ 6,294.60 and the 2021-22 SY Tuition (pro-rated for 75 days 9/1/21-1/7/22) for \$16,160.25.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Superintendent's Report:** Motion to approve the following, on recommendation of the Superintendent:

- **S1. Report of the Superintendent.**
- **S2. Staff Reports:**

Principal's Report	Extended Day Report
Special Education Report	Facilities Manager Report
Transportation Liaison's Report	Nurses's Reports
Staff Attendance Report	Counselor's Reports
Student Attendance Reports	
- **S3. Building Use:**
  - Noah's Ark - Graduation Rehearsal Priff Gym – Tues., 6/20/23 - 9:30am - 12:00pm.
  - Noah's Ark - Graduation Priff Gym – Wed., 6/21/23 - 10:00am - 1:30pm.

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● **S4. Special Education:**

- o Approve the out of district summer 2023 program placements for the following:

<u>Students</u>	<u>Placement</u>
1 Grade School (5th)	New Road School
1 Southern Regional Middle School (8th)	Harbor School
1 Southern Regional Middle School (8th)	Coastal Learning Center
1 Southern Regional High School (9th)	Coastal Learning Center
1 Southern Regional High School (10th)	New Road School
1 Southern Regional High School (12th)	Hawkswood School

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Personnel/Instruction:** Motion to approve the following, on recommendation of the Superintendent:

● **P1. Employments:**

- o Stacey Russak as a homebound instructor for the 2022-2023 school year, up to 10 hours per week at the current contracted rate of \$44.00 per hour. Dates to be determined as needed.

● **P2. Transfers:**

- o Camille Duffy from 1st grade to 2nd grade for the 2023-2024 school year.

● **P3. Summer Curriculum:**

- o The following staff members as Summer District Curriculum Writers/Instructional Leadership Team at the current contracted rate: Daggi Ball; Stacey Russak; Megan Coppola.

● **P4. Family Leave (attachment):**

- o Family Leave for Sandra Rapolla from approximately October 16, 2023 through January 19, 2024.

● **P5. Resignation (attachment):**

- o To accept, with regret, the resignation of Christopher Roth as Extended Day Director, effective September 1, 2023.

● **P6. Extended School Year Programs:**

- o The following Extended School Year Staff for the 2023 programs at the current contracted rate, unless otherwise noted, (contingent upon enrollment):

**Substitute Teacher**

Megan Coppola

**Substitute Instructional Assistant**

Frances Deman; Megan Coppola

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● **P7. Summer Adventure Program (Latchkey):**

o The following Summer Adventure staff (employment based on enrollment):

Stacey Russak	Substitute Teacher	\$ 20.00/hr.
Max Kalin	Volunteer	
Travis Schielzo	Volunteer	

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Policy/Regulation:** Motion to approve the following, on recommendation of the Superintendent:

● **PR1. New/Revised Policies & Regulations** (First Reading-attachments):

- o #2361 Acceptable Use of Computer Network(s)/Computers & Resources – Policy
- o #5308 Student Health Records – Policy & Regulation
- o #5310 Health Services - Policy & Regulation
- o #9140 Citizens Advisory Committees - Policy

● **PR1. New/Revised Policies & Regulations** (Second Reading-attachments in May, 2023 packet):

- o #0144 Board Member Orientation and Training – Policy
- o #2520 Instructional Supplies - Policy & Regulation
- o #5305 Health Services Personnel - Policy
- o #6112 Reimbursement of Federal and Other Grant Expenditures – Policy
- o #6115.01 Federal Awards/Funds Internal Control-Allowability of Costs - Regulation
- o #6115.04 Federal Funds-Duplication of Benefits - Policy
- o #6311 Contracts for Good or Services Funded by Federal Grants - Policy
- o #7440 School District Security - Policy

● **PR2. Abolish Policy/Regulation** (First Reading):

- o #9100 Public Relations – Policy
- o #9140 Citizens Advisory Committees – Regulation

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

***FYI ~ Additional Staff Attending Workshops***

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
D. Cullen	Back to Basics (webinar)	5/11/23	-0-
D. Cullen	Teen Girls Mental Health & Strategies for Coping w/Challenges of Social Media	5/15/23	-0-
R. Connor	Grant Writing	6/27/23	-0-

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**Open Public Forum:**

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**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Limit two (2) minutes (Board Policy #0167)**

**Close Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close public forum.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Board Comments:**

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**Executive Session**

Motion to move into Executive Session at \_\_\_\_\_ pm

The Board will be in Executive Session for approximately \_\_\_\_\_ minutes and the Board \_\_\_\_\_ does or \_\_\_\_\_ does not anticipate action upon return to the public session.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- ✓ Student Matters - HIB
- ✓ Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other: \_\_\_\_\_

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Return to Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at \_\_\_\_\_ pm.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Announcement**

The next Board of Education meeting will be the Regular Monthly Meeting scheduled for Monday, July 10, 2023 at 6:15 pm.

**Adjourn**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn at \_\_\_\_\_ pm.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_

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**#2 Executive Session ( when necessary)**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

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- Student Matters -
- Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other: \_\_\_\_\_

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Return to Public Forum:**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at \_\_\_\_\_ pm.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_