

**OCEAN TOWNSHIP BOARD OF EDUCATION  
WARETOWN, NEW JERSEY  
MEETING AGENDA  
APRIL 17, 2023**

**Regular Meeting 6:15 p.m.**

**Call to Order:**

**Pledge to the Flag**

**Open Public Meetings Act:**

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and emailed on January 10, 2023 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Oath of Office administered**

**Board President conducts election of Vice President**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to appoint \_\_\_\_\_ as the Board Vice President.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Open Public Forum: Agenda Items Only**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_, to open public forum.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Limit two (2) minutes (Board Policy #0167)**

**Close Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close public forum.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Educational and Community Highlights:** Mr. Cunningham - Plant the Moon Project Final Report & Process

**Committee Reports:**

**Correspondence:**

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**Minutes:**

B1. Motion to accept the minutes of the following Board of Education Meetings:

- Regular Meeting for March 13, 2023
- Executive Meeting for March 13, 2023

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**FINANCIAL**

Motion to approve the following – (see attached)

B2. **Warrants for Payment** – Mar 2023

B3. **Budget Transfers** – Feb 2023

B4. **Certification of the Budget Report** – Feb 2023

B5. **Secretary's Report**- Feb 2023

B6. **Treasurer's Report** – Feb 2023

B7. **Tax Levy Payment** - March 2023

B8. **ACES Electricity Award** - to award the bid for Electricity Generation, including the enhanced renewable product program, to Approved Energy at \$0.09004/kwh for the 19 month term awarded through the Alliance for Competitive Energy Services (ACES) bid starting May 2023.

B9. **Renewal of Food Service Management Contract**- approve the renewal language below for our contract with Pomptonian, Inc. for the 2023-2024 school year. This is our first renewal of four possible annual renewals.

Food Service 2023-2024  
Management Fee Language

1. FSMC Fee:

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$0.2016 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by \$4.095 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$0.2016 will be multiplied by total meals.

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2. There is no guaranteed financial performance

3. Total Cost of Contract:

Total expenses (cost) include food, labor, supplies, other expenses, and FSMC management fee.

The Total Cost of Contract is \$230,779.06

B10. **Supplemental Stabilization Aid** - to approve the application and supporting documents for Supplemental Stabilization Aid for the 2022-2023 school year.

B11. **Educational Data Services Bid Award** - to approve the following bid awards from Educational Data Services Cooperative Bid for the 2022-2023 school year:

General Classroom Supplies:

- School Specialty LLC - \$11,923.98

Copy Duplicator Supplies:

- W.B. Mason Co, Inc - \$7,683.60

Fine Art Supplies:

- Cascade School Supplies, Inc - \$1,138.62
- Blick Art Materials LLC - \$1,600.81
- School Specialty LLC - \$2,860.15
- Nasco Education LLC - \$175.08
- United Supply Corp - \$933.37
- W. B. Mason Co, Inc - \$1,507.08
- Creative Kids dba A.O.M. Inc - \$637.14

Library Supplies

- Cascade School Supply - \$10.92
- United Supply Co - \$5.46

Office/Computer Supplies:

- Staples, Inc - \$180.78

Physical Education Supplies:

- Flaghouse Inc - \$186.28
- BSN Sports LLC - \$51.60
- Nasco Education LLC - \$143.90

Teaching Aids:

- School Specialty, Inc - \$1.14

B12. **PEA Budget Amendment** - to approve the amended Preschool Education Aid budget for the 2023-2024 school year as mandated by the NJ Department of Education.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

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**Superintendent's Report:** Motion to approve the following, on recommendation of the Superintendent:

- **S1. Report of the Superintendent.**
- **S2. Staff Reports:**

Principal's Report	Extended Day Report
Special Education Report	Facilities Manager Report
Transportation Liaison's Report	Nurses's Reports
Staff Attendance Report	Counselor's Reports
Student Attendance Reports	
- **S3. Board Counsel:**
  - To approve Andrew Brown, Esq. from Scarinci Hollenbeck as the Board Counsel, effective April 1, 2023 through the January 2024 Reorganization meeting at an hourly rate of \$\_\_\_\_\_.
- **S4. HIB Investigations:**
  - The affirmation of the administrative decision on HIB Investigation #2022/23-F5.
- **S5. Transportation/Trips:**
  - 6th Grade Trip for Sportsmanship Day to the STAC Center on March 23, 2023.
  - 6th Grade Trip to Wells Mills Park on May 23, 2023.
  - 4th Grade Trip to Jakes Branch Park on May 8, 2023.
  - 3rd Grade Trip to Tuckerton Seaport on May 23, 2023.
  - 5th Grade Trip to Cloverdale Farm County Park on May 31, 2023.
- **S6. Extended School Year Program:**
  - Extended School Year summer session 2023 for Special Education students whose IEP requires extended school year instruction ~ Monday through Thursday, July 10, 2023 – August 10, 2023, 8:00 a.m. – 12:00 p.m.
- **S7. Basic Skills Summer School:**
  - Summer School session for 2023 for selected students in Grades K-6 for Basic Skills remediation with participation based on teacher recommendation – Monday through Thursday, July 10, 2023 – August 10, 2023 from 8:00 a.m.-12:00 p.m.
- **S8. Summer Adventure Program:**
  - Summer Adventure Brochure for 2023.
- **S9. Professional Development:**
  - Staff Member: Heather Pugliese; Joseph Hagan
  - Workshop: Teaching Pyramid Observation Tool (TPOT) Reliability Training Course
  - Destination: Virtual
  - Date: 5/10/23, 5/11/23 & 5/12/23
  - Estimated Cost of Workshop: \$325.00 each
  - Estimated Total Mileage/Tolls: \$0
  - Purpose: To gain a better understanding of the TPOT coaching tool and to ensure reliability when administering TPOT observations in preschool classrooms. Administration of this observation tool is fundamental to the PIRS position.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

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**Personnel/Instruction:** Motion to approve the following, on recommendation of the Superintendent:

● **P1. Non-tenured Staff:**

- o Employment of the following non-tenured Certificated Staff members for the 2023-2024 school year:

<b><u>EMPLOYEE</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SALARY</u></b>
Mary Flaherty (9/2023)	Preschool	59,652
Heather Pugliese (9/2023)	Preschool Master Teacher	59,652
Stacey Russak (9/2025)	Resource Program Gr. 3	59,952
Frances Farnung (9/2025)	Nurse	71,402
Karen Williams (1/2026)	LDT/C	76,602
Deborah Cullen (1/2026)	Nurse	71,402
Jennifer Bamber (9/2026)	Grade 4	57,652
Sarah Brady (9/2026)	Preschool	56,152
Brielle Cacoilo (9/2026)	Grade 5	56,152
Kendra Cooper (9/2026)	Preschool	56,152
Sharon Jensen (9/2026)	Preschool	62,452
Mary Kern (9/2026)	Preschool (Multiple Disabilities)	58,452
Daggi Ball (1/2027)	Counselor	57,652

● **P2. Certificated Staff:**

- o Employment of the following Certificated Staff for the 2023-2024 school year:

<b><u>EMPLOYEE</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SALARY</u></b>
Wendy Thompson	Preschool	\$83,002
Jennifer Dybas	Preschool	73,602
Kelly Lange	Preschool	60,952
Emily Rothstein	Preschool	60,952
Holly Haman	Special Class (Multiple Disabilities)	62,452
Donna Bridger	Special Class (Multiple Disabilities)	71,402
Mary VanLuvender	Special Class (Multiple Disabilities)	80,602
Kimberly O'Connell	Kindergarten	75,102
MaryEllen Guariglia	Kindergarten	83,002
Kala Paczkowski	Kindergarten	65,602
Christine Roth	Grade 1	83,002
Karen Olkowski	Grade 1	83,002
Camille Duffey	Grade 1	84,502
Ashley Bennett	Grade 2	71,402
Amanda Kochinski	Grade 2	83,002
Kellie Gibson	Grade 3	69,402
Elizabeth McKnight	Grade 3	71,402
Christopher Roth	Grade 3	83,002
Melanie Doyle	Grade 4	73,602
Alison Pohlman	Grade 4	83,002
Nikki Nolan	Grade 5	62,452
Ashley Soletto	Grade 5	71,402
Megan Coppola	Grade 6	64,002
Brent Cunningham	Grade 6	71,402
Jenna Ridsen	Grade 6	70,902
Gail Kemether	Resource Program Gr. 2	83,002

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<b><u>EMPLOYEE</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SALARY</u></b>
Louis Rossino, Jr.	Resource Program Gr. 2	\$81,502
Kelly Hoffman	Resource Program Gr. 4	84,502
Sandra Rapolla	Resource Program Gr. 5	65,602
Manga Nalla	Resource Program Gr. 6	79,702
Debbie Woods	Resource Program Gr. 6	75,102
Lisa Dreher	Basic Skills Instruction	83,002
Erin Weinberg	Basic Skills Instruction	69,402
Gina LaHaye	Speech Teacher	84,502
Suzanne Kelly	Speech Teacher	86,002
Richard Doyle	Physical Education	71,402
Beth Risden	Physical Education	60,952
Robert Connor	Performing Arts/Music	72,902
Gretchen Short	Art	75,802
Chelsey Odgers	STEAM Teacher	64,002
Lauren Eberenz	Counselor	70,902
Kristy Nanartowicz	Psychologist	83,602
Joseph Hagan	Social Worker	83,602

● **P3. Instructional Assistants**

o Employment of the following Instructional Assistants for the 2023-2024 school year:

<b><u>EMPLOYEE</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SALARY</u></b>
Janet VanHetHoen	Instructional Assistant	\$31,025
Frances Rutan	Instructional Assistant	31,025
Evelyn Vereb	Instructional Assistant	31,025
Amy Saranczak	Instructional Assistant	29,975
Madeline Lyon	Instructional Assistant	25,775
Roxanne Lynn	Instructional Assistant	25,775+1100.00 stipend
Lisa Adams	Instructional Assistant	24,205
Sara Carpini	Instructional Assistant	23,905
Patrice Arneth	Instructional Assistant	23,905
Denise Torrell	Instructional Assistant	23,905
Connie McCullough	Instructional Assistant	23,905
Sandra Foley	Instructional Assistant	23,905
Jennifer Bevan	Instructional Assistant	23,505
Shayna Bezak	Instructional Assistant	23,505
Alyssa Cute	Instructional Assistant	23,505
Mary Ferraiuolo	Instructional Assistant	23,505+1100.00 stipend
Jeilee Gonzalez	Instructional Assistant	23,505
Amanda Harrison	Instructional Assistant	23,505
Christina Jenkinson-Wisk	Instructional Assistant	23,505+1100.00 stipend
Judy Rea	Instructional Assistant	23,505
Frances Deman	P/T Instructional Assistant	10,915
Amanda Vega	P/T Instructional Assistant	10,915
Elizabeth Arroyo	P/T Instructional Assistant	10,915

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● **P4. Secretarial Staff:**

o Employment of the following Secretarial Staff for the 2023-2024 school year:

<u>EMPLOYEE</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>
Elaine Chiarella	Administrative Secretary	\$46,132
Carol Widmer	Administrative Secretary	46,132
Lynn DeNofa	Administrative Secretary	46,132
Sharon Ciccone	School Secretary	36,306
Christine Smith	School Secretary	36,306

● **P5. Cafeteria Staff:**

o Employment of the following Cafeteria Staff for the 2023-2024 school year:

<u>EMPLOYEE</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>
Teresa Tarricone	Cafeteria Manager	\$42,132
Melissa Pezzicola	Ass't Cafeteria Mgr./Cafeteria Worker	25,108+1165.00 stipend
Sherry Fortner	Cashier/Cafeteria Worker	8,325
Kelly Butler	Lunchroom/Recess Assistant	8,460
Trudy Giberson	Lunchroom/Recess Assistant	8,460
Natalie Nasatka	Lunchroom/Recess Assistant	7,493
Linda Ziegenfuss	Lunchroom/Recess Assistant	8,460
Catherine Glascock	Lunchroom/Recess Assistant	7,493
Janet Strich	Lunchroom/Recess Assistant	8,325
Kelley Wolek	Lunchroom/Recess Assistant	6,498
Linda Brummer	Lunchroom/Recess Assistant	6,358
Jennifer Wilbert	Lunchroom/Recess Assistant	6,001
Gwen McLaughlin	Lunchroom/Recess Assistant	5,911
Lynn Boyle	Lunchroom/Recess Assistant	5,839
Doreen Hartman	Lunchroom/Recess Assistant	5,839

● **P6. Custodial Staff:**

o Employment of the following Custodial Staff for the 2023-2024 school year:

<u>EMPLOYEE</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>
Christopher Lawrence	Custodian	\$47,070+3186.00 stipend
Brenda Langoski	Custodian	42,460+1593.00 stipend
Gary Sarnecki	Custodian	42,460+1593.00 stipend
James Bell	Custodian	42,460+3186.00 stipend
Carmine Auletta	Custodian	42,260+1593.00 stipend

● **P7. Administrative Support Staff:**

o Employment of the following Administrative Support Staff for the 2023-2024 school year:

<u>EMPLOYEE</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>
Tina Casella	Bookkeeper/Administrative Assistant to the Business Administrator	\$57,671
Carol Harper	Administrative Assistant to the Superintendent/Board Secretary	67,336
Jeffrey von Schmidt	Educational Facilities Manager	92,828+1593.00 stipend
Stephen Soletto	Network Administrator	98,739

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● **P8. Administrative Staff:**

- Employment of the following Administrative Staff members for the 2023-2024 school year:

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>SALARY</u>
Ariane Phillips	Superintendent/Principal	\$140,000
Sarah Reinhold	Principal/Director of Special Education	129,027

● **P9. Additional Personnel:**

- Employment of the following personnel for the 2023-2024 school year:

<u>EMPLOYEE</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>
James Suddeth	Medical Inspector	\$3000.00
Suzanne Stanley	Occupational Therapist	\$65.00/hour

● **P10. Independent Contractors:**

- Employment of the following personnel for the 2023-2024 school year:

<u>EMPLOYEE</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>
Doris Gonzalez	Physical Therapist	\$100.00/hour

● **P11. Employments:**

- Kelly Lange as an after school tutor, up to 2 hours/week, beginning April, 2023 at the W.E.A. contracted rate of \$44.00 per hour.
- Karen Olkowski as an after school tutor, up to 2 hours/week, beginning April, 2023 at the W.E.A. contracted rate of \$44.00 per hour.

● **P12. Extended Day Program (Latchkey):**

- The Waretown Extended Day Program employment of the following persons for the 2022-2023 school year. Rates to be funded by Extended Day Program tuition:

Karissa Reinhold	Aide	\$ 15.00/hr.
Lynn Boyle	Aide	\$ 15.00/hr.
Thomas Olkowski	Playground Assistant	\$ 15.00/hr.
Amanda Floystad	Playground Assistant	\$ 15.00/hr.

● **P13. Leave of Absence (see attached):**

- An unpaid extended leave for Erin Weinberg from approximately September 1, 2023 through June 30, 2024.

● **P14. Substitutes:**

- Instructional Assistant substitute for the 2022-2023 school year at the established rate – Chelsea Hall\*.

\*pending completion of paperwork

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

Mr. Eberenz\_\_\_\_\_ Mr. Tart\_\_\_\_\_ Mr. Pimm\_\_\_\_\_ Mrs. Zuzic\_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_



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***FYI ~ Additional Staff Attending Workshops***

<u><b>Name</b></u>	<u><b>Workshop</b></u>	<u><b>Date</b></u>	<u><b>Cost</b></u>
C. Widmer	Realtime User Experience	5/31/23	-0-

**Open Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to open public forum.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Limit two (2) minutes (Board Policy #0167)**

**Close Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close public forum.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Board Comments:**

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**Executive Session**

Motion to move into Executive Session at \_\_\_\_\_ pm

The Board will be in Executive Session for approximately \_\_\_\_\_ minutes and the Board \_\_\_\_\_ does or \_\_\_\_\_ does not anticipate action upon return to the public session.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- ☐ Student Matters -
- ☐ Personnel –
- ☐ Negotiations –
- ☐ Security –
- ☐ Attorney/Client Privilege –
- ☐ Other: \_\_\_\_\_

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Return to Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at \_\_\_\_\_ pm.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Announcement**

The next Board of Education meeting will be the Regular Monthly Meeting scheduled for Monday, May 8, 2023 at 6:15 pm.

**Adjourn**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn at \_\_\_\_\_ pm.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**OCEAN TOWNSHIP BOARD OF EDUCATION  
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**#2 Executive Session ( when necessary)**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

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- ☐ Student Matters -
- ☐ Personnel –
- ☐ Negotiations –
- ☐ Security –
- ☐ Attorney/Client Privilege –
- ☐ Other: \_\_\_\_\_

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Return to Public Forum:**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at \_\_\_\_\_ pm.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mr. Pimm \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_