

**OCEAN TOWNSHIP BOARD OF EDUCATION  
WARETOWN, NEW JERSEY  
MEETING AGENDA  
DECEMBER 12, 2022**

**Regular Meeting 6:15 p.m.**

**Call to Order:**

**Pledge to the Flag**

**Open Public Meetings Act:**

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and emailed on January 11, 2022 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Open Public Forum: Agenda Items Only**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_, to open public forum.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Limit two (2) minutes (Board Policy #0167)**

**Close Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close public forum.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Educational and Community Highlights:**

**Committee Reports:**

**Correspondence:** Letter from Mrs. Leaming declining board seat.

Letter from Department of Education affirming representation on the Southern Regional Board of Education for the 2023 calendar year.

**Minutes:**

B1. Motion to accept the minutes of the following Board of Education Meeting:

- Regular Meeting for November 14, 2022
- Executive Meeting for November 14, 2022

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

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**FINANCIAL**

Motion to approve the following – (see attached)

- B2. **Warrants for Payment** – November & December 2022
- B3. **Budget Transfers** – October 2022
- B4. **Certification of the Budget Report** – October 2022
- B5. **Secretary’s Report**- October 2022
- B6. **Treasurer’s Report** – October 2022
- B7. **Tax Levy Payment** - December 2022
- B8. **Revised A4F and Tax Levy Payment Schedule** - to approve the submission of the revised A4F to Ocean County and the revised A4F and Tax Levy Payment Schedule to Ocean Township reflecting the tax levy approved by the voters at the November 8, 2022 election.
- B9. **Election Results** - to accept the certified results of the election held on November 8, 2022 regarding the school district question on the ballot with the certified results of 2,123 Yes Votes and 2,026 No Votes. The ballot question was approved.
- B10. **Emergency and Capital Maintenance Needs Aid Application** - approval for the district to apply to the NJ Department of Education and the NJ Schools Development Authority for the district’s allocation of \$22,535 in grant funding to address Emergency and Capital Maintenance Needs within the school district. These funds will be utilized to fund security camera upgrades and replacements.
- B11. **Support Position Substitute Rates** - to approve an increase in the following hourly substitute rates to \$14.13 per hour, effective January 1, 2023, in compliance with N.J.S.A. 34:11-56a et. Seq.: Substitute Secretary, Substitute Instructional Assistant, Substitute Custodian and Substitute Cafeteria Aid.
- B12. **Substitute Teacher Rates** - to approve an increase in the Substitute Teacher pay rate from \$105/day to \$115/day.
- B13. **Long Range Facilities Plan** - to acknowledge the NJ Department of Education approval of the district’s Five Year Long Range Facilities Plan covering the period from December 2022 through November 2027.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

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**Superintendent’s Report:** Motion to approve the following, on recommendation of the Superintendent:

- **S1. Report of the Superintendent.**
- **S2. Staff Reports:**

Principal’s Report	Extended Day Report
Special Education Report	Facilities Manager Report
Transportation Liaison’s Report	Nurses’s Reports
Staff Attendance Report	Counselor’s Reports
Student Attendance Reports	
- **S3. Building Use:**
  - PTO Family Movie Night Priff Gym - Friday, February 24, 2023 – 5:00pm - 10:30pm
  - WES/Priff Performing Arts Holiday Concert Priff All-Purpose Room - Tuesday, 12/20/2022 – 3:30pm - 8:00pm
- **S4. HIB Investigations:**
  - The affirmation of the administrative decision on HIB Investigation #2022/23-F1.
  - The affirmation of the administrative decision on HIB Investigation #2022/23-F2.
  - The affirmation of the administrative decision on HIB Investigation #2022/23-F3.
  - The affirmation of the administrative decision on HIB Investigation #2022/23-F4.
- **S5. Professional Development:**
  - Staff Member: Ariane Phillips; Sarah Reinhold; Lauren Eberenz  
 Workshop: Cultivating School Culture  
 Destination: Virtual  
 Date: 2/1/23  
 Estimated Cost of Workshop: \$249.00 each\*\*  
 Estimated Total Mileage/Tolls: \$0  
 Purpose: This seminar will examine Responsive Classroom principles, strategies, and practices that will strengthen the school culture.

\*\*Paid for by Grant Funds

- **S6. Special Education:**
  - The following independent provider for Child Study Team and Intervention and Referral Service evaluation purposes:

<u>Provider</u>	<u>Service</u>	<u>Fee</u>
Zen Behavior LLC	FBA Assessment	\$600.00/Evaluation \$80.00/hr Consultation

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

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**Personnel/Instruction:** Motion to approve the following, on recommendation of the Superintendent:

● **P1. Employments:**

- o Daggi Ball as a guidance counselor for the 2022-2023 school year effective January 1, 2023. Salary based on Step A Masters of the W.E.A. Contract Guide at \$56,177.00 (prorated).
- o Judith Tuchman as a 1 hour/day transportation aide for the 2022-2023 school year effective December 12, 2022. Salary based on the W.E.A. Contract Guide at \$2,892.60 (prorated).

● **P2. Student Clinical Placement:**

- o Christopher Carrizosa, Raritan Valley Community College student clinician candidate, with Mrs. Stanley, occupational therapist, beginning January 3, 2023.

● **P3. Temporary Replacement Staff:**

- o Judith Tuchman as a temporary replacement instructional assistant for the 2022-2023 school year, effective December 12, 2022 through June 30, 2023. Salary based on Step 1 of the W.E.A. Contract Guide at \$22,480.00 (prorated).
- o Amanda Harrison as a temporary replacement instructional assistant for the 2022-2023 school year, effective December 12, 2022 through February 28, 2023. Salary based on Step 1 of the W.E.A. Contract Guide at \$22,480.00 (prorated).
- o Mary Ferraiuolo as a temporary replacement teacher for the 2022-2023 school year, effective February 6, 2023 through March 17, 2023. Salary based on Step A of the W.E.A. Contract Guide at \$54,677.00 (prorated).

● **P4. Leave of Absence** (see attached):

- o An unpaid leave of absence for Judith Tuchman from January 23, 2023 through February 10, 2023.
- o An unpaid leave of absence for Frances Deman from February 6, 2023 through May 1, 2023.

● **P5. Extended Day Program (Latchkey):**

- o The Waretown Extended Day Program employment of the following persons for the 2022-2023 school year. Rates to be funded by Extended Day Program tuition:

Jeilee Gonzalez	Aide	\$ 15.00/hr.
Thomas Olkowski	Playground Assistant	\$ 13.00/hr.
Amanda Floystad	Playground Assistant	\$ 13.00/hr.
Mary Dockery	Aide	\$ 15.00/hr.

● **P6. Resignation:**

- o To accept, with regret, the resignation of Marilyn Blair, custodian, effective April 1, 2023.

● **P7. Substitutes:**

- o Teacher substitutes for the 2022-2023 school year at the established rate – Edward DeMeo, Stacey Prebish\*, Linda Sosa\*, Adrianna Balog\*.
- o Instructional Assistant substitute for the 2022-2023 school year at the established rate – Kaitlyn Sabat\*, Stacey Prebish\*, Susan Nord, Ingrid Ciaston, Brenda Heerwig, Adrianna Balog\*.
- o Custodian substitute for the 2022-2023 school year at the established rate – Janine Roberts\*.

\*pending completion of paperwork

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

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***FYI ~ Additional Staff Attending Workshops***

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
J. Ridsen*; B. Cunningham*	SRMS Articulation	11/30/22	-0-
M. Coppola*; D. Woods*	SRMS Articulation	12/7/22	-0-
A. Crowley	Title 1, Part A Training	11/16/22	-0-
A. Phillips	Active Shooter Incident Management for Schools	12/12/22	-0-
S. Kelly; K. Nanartowicz; M. VanLuvender*; K. Williams; D. Woods*	SRMS Articulation Meeting	1/12/23	-0-

\*Substitute needed

**Open Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to open public forum.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Limit two (2) minutes (Board Policy #0167)**

**Close Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close public forum.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Board Comments:**

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**Executive Session**

Motion to move into Executive Session at \_\_\_\_\_ pm

The Board will be in Executive Session for approximately \_\_\_\_\_ minutes and the Board \_\_\_\_\_ does or \_\_\_\_\_ does not anticipate action upon return to the public session.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- Student Matters
- Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other:

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Return to Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at \_\_\_\_\_ pm.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Announcement**

The next Board of Education meeting will be the annual reorganization meeting and regular monthly meeting scheduled for Monday, January 9, 2023 at 6:15 pm.

**Adjourn**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn at \_\_\_\_\_ pm.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_

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**#2 Executive Session ( when necessary)**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

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- Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other: \_\_\_\_\_

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Return to Public Forum:**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at \_\_\_\_\_ pm.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_