

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING AGENDA
APRIL 11, 2022**

Regular Meeting 6:15 p.m.

Call to Order:

Pledge to the Flag

Open Public Meetings Act:

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and emailed on January 11, 2022 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Open Public Forum: Agenda Items Only

Motion by _____ seconded by _____, to open public forum.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Limit two (2) minutes (Board Policy #0167)

Close Public Forum:

Motion by _____, seconded by _____, to close public forum.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Educational and Community Highlights: *Mrs. Ridsen Young Writers*

Committee Reports:

Correspondence:

Minutes:

B1. Motion to accept the minutes of the following Board of Education Meetings:

- Regular Meeting for March 14, 2022
- Executive Session Meeting for March 14, 2022
- Special Meeting for March 21, 2022

Motion by _____, seconded by _____.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

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FINANCIAL

Motion to approve the following – (see attached)

- B2. **Warrants for Payment** – Mar & Apr 2022
- B3. **Budget Transfers** – Feb 2022
- B4. **Certification of the Budget Report** – Feb 2022
- B5. **Secretary’s Report**- Feb 2022
- B6. **Treasurer’s Report** – Feb 2022
- B7. **Tax Levy Payment** - Feb 2022
- B8. **Cafeteria Prices** - To approve the 2022-2023 school year establish the breakfast and lunch prices as follows:
 - Breakfast - Full Price - \$1.75
 - Breakfast - Reduced Price - \$0.30
 - Lunch - Full Price - \$3.50
 - Lunch - Reduced Price - \$0.40
- B9. **Educational Data Services Bid Award** - To approve the following bid awards from Educational Data Services Cooperative Bid for the 2021-2022 school year:
 - General Classroom Supplies
 - School Specialty LLC - \$11,186.73
 - Copy Duplicator Supplies
 - Staples Contracts & Commercial LLC - \$8,198.00
 - Fine Art Supplies
 - Cascade School Supplies, Inc - \$373.82
 - Blick Art Materials LLC - \$1,709.14
 - School Specialty LLC - \$1,050.83
 - Nasco Education LLC - \$33.96
 - National Art & School Supplies Inc. - \$142.00
 - WB Mason Co Inc - \$638.97
 - Library Supplies
 - Cascade School Supplies Inc - \$9.00
 - Demco, Inc - \$54.58
 - The Library Store Inc - \$40.75
 - Office/Computer Supplies
 - Staples Contracts & Commercial LLC - \$160.61
 - Physical Education Supplies
 - BSN Sports LLC dba Passons Sports - \$196.49
 - Nasco Education LLC - \$134.60
 - School Health Corporation dba Palos Sports - \$195.12
 - Teaching Aids
 - Cascade School Supplies, Inc - \$19.06
 - School Specialty LLC - \$176.10

Motion by _____, seconded by _____.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

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Superintendent's Report: Motion to approve the following, on recommendation of the Superintendent:

- **S1. Report of the Superintendent.**
- **S2. Staff Reports:**

Principal's Report	Transportation Liaison's Report
Special Education Report	Counselor's Reports
Staff Attendance Report	Student Attendance Report
Facilities Manager Report	Nurse's Reports
Extended Day Report	
- **S3. HIB Investigations:**
 - The affirmation of the administrative decision on HIB Investigation #2022-F2.
 - The affirmation of the administrative decision on HIB Investigation #2022-F3.
- **S4. Summer Adventure Program :**
 - Summer Adventure Brochure for 2022.
- **S5. Job Description Revisions:**
 - Administrative Assistant to the Business Administrator/Bookkeeper
 - Administrative Assistant to the Superintendent/Board Secretary
- **S6. Preschool Education Aid:**
 - Submission of the District Enrollment and Budget Planning Workbook for School Year 2022/2023.

Motion by _____, seconded by _____.

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Personnel/Instruction: Motion to approve the following, on recommendation of the Superintendent:

- **P1. Employments:**
 - Contract extension for Melissa Calello as a temporary replacement instructional assistant for the 2021-2022 school year, effective May 2, 2022 - June 30, 2022. Salary based on Step 1 of the 2021-2022 W.E.A. Contract Guide at \$22,480.00 (prorated).
 - Sarah Brady as a temporary replacement teacher for the 2021-2022 school year, effective April 4, 2022 through May 20, 2022. Salary based on Step A of the W.E.A. Contract Guide at \$53,752.00 (prorated).
- **P2. Resignation:**
 - To accept, with regret, the resignation of Laura Edson, teacher, effective July 1, 2022.
 - To accept, with regret, the resignation of Laurie Herbst, teacher, effective July 1, 2022.
 - To accept, with regret, the resignation of Denise Vincent, lunch/recess assistant, effective April 1, 2022.

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● **P3. Substitutes:**

- o Teacher substitute for the 2021-2022 school year at the established rate – Brenda Heerwig*.
- o Instructional Assistant substitutes for the 2021-2022 school year at the established rate – Janice Dudek*; Amanda Vega.
- o Lunch/Recess Assistant substitutes for the 2021-2022 school year at the established rate – Denise Vincent; Janice Dudek*.

*pending completion of paperwork

Motion by _____, seconded by _____.

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

FYI ~ Additional Staff Attending Workshops

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Deborah Cullen	COVID-19 & K-12 School	3/30/22	-0-
Brent Cunningham*; Ariane Phillips	Southern Vertical Articulation	4/7/22	-0-
Lisa Dreher*	Ocean County Math League	4/8/22	-0-
Deborah Cullen	NJIS School Professional Webinar	4/12/22	-0-
Jenna Risten*; Ariane Phillips	Southern Vertical Articulation	4/12/22	-0-
Deborah Cullen*	Danielson Training	4/13/22	-0-
Megan Coppola*; Ariane Phillips	Southern Vertical Articulation	4/13/22	-0-

*Substitute needed

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Open Public Forum:

Motion by _____, seconded by _____, to open public forum.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Limit two (2) minutes (Board Policy #0167)

Close Public Forum:

Motion by _____, seconded by _____, to close public forum.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Board Comments:

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Executive Session

Motion to move into Executive Session at _____ pm

The Board will be in Executive Session for approximately _____ minutes and the Board _____ does or _____ does not anticipate action upon return to the public session.

Motion by _____, seconded by _____ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- Student Matters - HIB
- Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other: _____

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Return to Public Forum:

Motion by _____, seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Announcement

The next Board of Education meeting will be the Budget Public Hearing meeting scheduled for Monday, April 25, 2022 at 6:15 pm.

Adjourn

Motion by _____, seconded by _____, to adjourn at _____ pm.

Ayes _____ Nays _____

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#2 Executive Session (when necessary)

Motion by _____ Seconded by _____ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

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- Student Matters -
- Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other: _____

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Return to Public Forum:

Motion by _____ seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____