

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING AGENDA
DECEMBER 13, 2021**

Regular Meeting 6:15 p.m.

Call to Order:

Pledge to the Flag

Open Public Meetings Act:

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and faxed on January 5, 2021 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Open Public Forum: Agenda Items Only

Motion by _____ seconded by _____, to open public forum.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Limit two (2) minutes (Board Policy #0167)

Close Public Forum:

Motion by _____, seconded by _____, to close public forum.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Educational and Community Highlights:

Committee Reports:

Correspondence:

Minutes:

B1. Motion to accept the minutes of the following Board of Education Meeting:

- Regular Meeting for November 8, 2021
- Executive Meeting for November 8, 2021

Motion by _____, seconded by _____.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

FINANCIAL

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING AGENDA
DECEMBER 13, 2021**

Motion to approve the following – (see attached)

- B2. **Warrants for Payment** – Nov & Dec 2021
- B3. **Budget Transfers** – Oct 2021
- B4. **Certification of the Budget Report** – Oct 2021
- B5. **Secretary's Report**- Oct 2021
- B6. **Treasurer's Report** – Oct 2021
- B7. **Tax Levy Payment** - Dec 2021
- B8. **Long Range Facilities Plan Update** - to authorize Fraytak, Veisz, Hopkins, Duthie PC (district architect) to update the school district's five year long range facilities plan in compliance with NJ Statutes at a fee not to exceed \$8,500. This update is required to receive approval for the increase in Pre-K classrooms.
- B9. **Security Grant** - to accept the Security Grant in the amount of \$24,150 from the State of NJ Department of Education.
- B10. **Substitute Rates** - to approve an increase in the following hourly substitute rates to \$13.00 per hour, effective January 1, 2022, in compliance with N.J.S.A. 34:11-56a et. Seq.: Substitute Secretary, Substitute Instructional Assistant, Substitute Custodian and Substitute Cafeteria Aide.
- B11. **BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION** to approve an increase to the Substitute Teacher pay rate from \$95/day to \$105.00.
- B12. **Facilities Project** - to approve the submission of the Pre-K Bathroom addition at the Waretown Elementary School to the New Jersey Department of Education, DOE State Project #3820-050-22-1000, for review and Department approval of an "other capital project" with no state funding and amendment of the long range facilities plan to be consistent with the project. Further, the Board authorizes Fraytak Veisz Hopkins Duthie PC, to make the submission to the Department of Education on behalf of the district. In addition, the Board authorizes the withdrawal of \$157,000 from the district's Capital Reserve Fund for this project inclusive of design fees, soft costs and mandatory contingency.

Motion by _____, seconded by _____.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Superintendent's Report: Motion to approve the following, on recommendation of the Superintendent:

- **S1. Report of the Superintendent.**
- **S2. Staff Reports:**
 - Principal's Report
 - Special Education Report
 - Transportation Liaison's Report
 - Staff Attendance Report
 - Student Attendance Reports
 - Extended Day Report
 - Facilities Manager Report
 - Nurses's Reports
 - Counselor's Reports
- **S3. District Mentoring Plan:**
 - o Approval of our District Mentoring Plan for 2021-2022.
- **S4. HIB Investigations:**
 - o The affirmation of the administrative decision on HIB Investigation #2022-F1.

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING AGENDA
DECEMBER 13, 2021**

● **S5. Professional Development**

- Staff Member: Alexandra Wyckoff
Workshop: Strengthening English Language Learners' Engagement & Achievement
Destination: Live online seminar
Date: 12/15/2021
Estimated Cost of Workshop: \$279.00
Estimated Total Mileage/Tolls: \$0
Purpose: Learn strategies & interventions to increase academic achievement for ELLs. Enhance listening, speaking, writing & reading comprehension. Visual strategies. Networking with other ELS teachers.
- Staff Member: Alexandra Wyckoff
Workshop: Helping English Language Learners Exit your ELL Program
Destination: Live online seminar
Date: 1/20/2022
Estimated Cost of Workshop: \$279.00
Estimated Total Mileage/Tolls: \$0
Purpose: Learn action steps to help ELLs exit or reclassify program. Rapidly improve language acquisition, increase reading & writing achievement, learn strategies and get an instructional handbook. Network with other teachers.
- Staff Member: Ariane Phillips
Workshop: New Jersey Leadership Academy
Destination: Virtual Seminar
Date: 1/10/2022, 1/31/2022 & 2/24/2022
Estimated Cost of Workshop: \$450.00
Estimated Total Mileage/Tolls: \$0
Purpose: These 3 sessions of the NJ Leadership Academy will challenge leaders to begin "brave" conversations within their systems that lead to the development and implementation of actions, strategies, and systems for equitable standards-based instruction and support structures for all learners.

Motion by _____, seconded by _____.

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Personnel/Instruction: Motion to approve the following, on recommendation of the Superintendent:

● **P1. Employments:**

- Karen Williams as a Learning Disabilities Teacher/Consultant for the 2021-2022 school year effective January 1, 2022. Salary based on Step 10 MA+30 of the current WEA contract Guide at \$67,927.00 (prorated).
- Deborah Cullen as School Nurse for the Frederic A. Priff School for the 2021-2022 school year effective January 17, 2022. Salary based on Step 9 of the current WEA contract Guide at \$63,427.00 (prorated).
- Lauren Stanley as an Instructional Assistant for the 2021-2022 school year effective December 13, 2021. Salary based on Step 1 of the current WEA contract Guide at \$22,195.00 (prorated). *Pending registration of student.

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING AGENDA
DECEMBER 13, 2021**

● **P2. Graduate Student Fieldwork Observation:**

- o Amanda Lange, Stockton University SLP graduate student, with Mrs. LaHaye for 2-4 hours/week beginning in January, 2022.

● **P3 Substitutes:**

- o Teacher substitutes for the 2021-2022 school year at the established rate – Lauren Bourgeois*, Kerrienne Chelednik*, Catherine Fullowan*, Patricia Larsen*, Lillian Perez*.
- o Instructional Assistant substitutes for the 2021-2022 school year at the established rate – Kerrienne Chelednik*, Lisa Dwyer*, Lauren Stanley*.
- o Lunch/Recess Assistant substitute for the 2021-2022 school year at the established rate – Lisa Dwyer*.
- o Nurse substitutes for the 2021-2022 school year at the established rate – Karen Ricigliano*, Cindy Duprees*.
- o Custodian substitutes for the 2021-2022 school year at the established rate – Angelo Alaimo*, Paul Giresi*.

*pending completion of paperwork

Motion by _____, seconded by _____.

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

FYI ~ Additional Staff Attending Workshops

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Kelly Lange*, Debra Woods*	Implementing Gold	11/15/21-11/18/21	-0-
Lisa Dreher	Ocean County Math League	12/10/2021	-0-
Ariane Phillips	Legal One School Law Essentials	virtual link	\$75.00
Kristy Nanartowicz, Laura Edson*, Christina Walaszek*, Megan Coppola*, Brent Cunningham*	SRMS Articulation Meeting	1/13/2022	-0-

*Substitute needed

Open Public Forum:

Motion by _____, seconded by _____, to open public forum.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Limit two (2) minutes (Board Policy #0167)

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING AGENDA
DECEMBER 13, 2021**

Close Public Forum:

Motion by _____, seconded by _____, to close public forum.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Board Comments:

Executive Session

Motion to move into Executive Session at _____ pm

The Board will be in Executive Session for approximately _____ minutes and the Board _____ does or _____ does not anticipate action upon return to the public session.

Motion by _____, seconded by _____ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING AGENDA
DECEMBER 13, 2021**

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- ☐ Student Matters -
- ☐ Personnel –
- ☐ Negotiations –
- ☐ Security –
- ☐ Attorney/Client Privilege –
- ☐ Other: _____

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Return to Public Forum:

Motion by _____, seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Announcement

The next Board of Education meeting will be the annual Reorganization Meeting and the Regular Monthly Meeting scheduled for Monday, January 3, 2022 at 6:15 pm.

Adjourn

Motion by _____, seconded by _____, to adjourn at _____ pm.
Ayes _____ Nays _____

#2 Executive Session (when necessary)

Motion by _____ Seconded by _____ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING AGENDA
DECEMBER 13, 2021**

- ☐ Student Matters -
- ☐ Personnel –
- ☐ Negotiations –
- ☐ Security –
- ☐ Attorney/Client Privilege –
- ☐ Other:_____

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____

Return to Public Forum:

Motion by _____ seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Dr. Denning, Jr. _____