

**OCEAN TOWNSHIP BOARD OF EDUCATION  
WARETOWN, NEW JERSEY  
MEETING AGENDA  
NOVEMBER 8, 2021**

**Regular Meeting 6:15 p.m.**

**Call to Order:**

**Pledge to the Flag**

**Open Public Meetings Act:**

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and faxed on January 5, 2021 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Open Public Forum: Agenda Items Only**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_, to open public forum.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Limit two (2) minutes (Board Policy #0167)**

**Close Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close public forum.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Educational and Community Highlights:**

**Committee Reports:**

**Correspondence:**

**Minutes:**

B1. Motion to accept the minutes of the following Board of Education Meeting:

- Regular Meeting for October 11, 2021

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**FINANCIAL**

Motion to approve the following – (see attached)

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- B2. **Warrants for Payment** – October 2021 & November 2021
- B3. **Budget Transfers** – October 2021 will be provided at the December 2021 meeting
- B4. **Certification of the Budget Report** – October 2021 will be provided at the December 2021 meeting
- B5. **Secretary’s Report**- October 2021 will be provided at the December 2021 meeting
- B6. **Treasurer’s Report** – October 2021 will be provided at the December 2021 meeting
- B7. **Tax Levy Payment** - November 2021
- B8. **Be It Resolved**, that THE OCEAN TOWNSHIP BOARD OF EDUCATION, to approve the three-year Comprehensive Maintenance Plan, Form M-1, and NJ Dept of Education Health and Safety Evaluation of School Buildings Checklist as required by the NJ Department of Education.
  - B9. **Be It Resolved**, that THE OCEAN TOWNSHIP BOARD OF EDUCATION, to approve the Final IDEA report to the state of NJ for the 2021 school year.
  - B9. **Be It Resolved**, that THE OCEAN TOWNSHIP BOARD OF EDUCATION, to approve the Final SEMI COST report to the state of NJ for 2021 school year.
  - B10. **Be It Resolved**, that THE OCEAN TOWNSHIP BOARD OF EDUCATION, to approve the budget calendar for the 2022-2023 school year.
  - B11. **Be It Resolved**, that THE OCEAN TOWNSHIP BOARD OF EDUCATION, to approve the renewal of the membership in the New Jersey Insurance Group and approve the Monmouth Ocean County Shared Services Insurance Fund Indemnity and Trust Agreement. Attachment Provided

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Superintendent’s Report:** Motion to approve the following, on recommendation of the Superintendent:

- **S1. Report of the Superintendent.**
- **S2. Staff Reports:**
  - Principal’s Report
  - Special Education Report
  - Transportation Liaison’s Report
  - Staff Attendance Report
  - Student Attendance Reports
  - Extended Day Report
  - Facilities Manager Report
  - Nurses’s Reports
  - Counselor’s Reports
- **S3. District Emergency Remote/Virtual Instruction Program Plan:**
  - o The submission of the District Emergency Remote/Virtual Instruction Program Plan to the NJDOE.
- **S4. Preschool Education Aid:**
  - o The Submission of the Preschool Education Aid Operational Plan and Statement of Assurances for School Year 2022/2023.

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- **S5. Research Project:**
  - Nikki Nolan, 5th grade teacher, to complete her research project with her class for her Master’s Degree Thesis. (Please see proposal in your packet)
- **S6. Professional Development**
  - Staff Member: Kristy Nanartowicz  
Workshop: CPI Blended Renewal Training  
Destination: Virtual/Atlantic City Convention Center  
Date: January 25, 26, 27, 2022  
Estimated Cost of Workshop: \$1300.00 each  
Estimated Total Mileage/Tolls: \$31.50  
Purpose: Two year renewal of CPI instructor certification

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Personnel/Instruction:** Motion to approve the following, on recommendation of the Superintendent:

- **P1. Employments:**
  - Marie Marucci as the Priff School substitute nurse from December 1, 2021 through December 23, 2021 at a rate of \$30.00/hour.
- **P2. Leave of Absence:**
  - A medical leave of absence for Roxanne Lynn from December 9, 2021 through March 4, 2022.
- **P3. Resignation:**
  - To accept, with regret, the resignation of Colleen Nauta, School Nurse, effective January 1, 2022.
- **P4. Graduate Student Clinical Externship Practicum:**
  - Alexa McKee, Stockton University graduate student clinician candidate, in Mrs. Kelly’s speech classroom from January 18, 2022 – April 29, 2022.
- **P5. Temporary Replacement Staff:**
  - Melissa Calello as a temporary replacement instructional assistant for the 2021-2022 school year, effective November 10, 2021 through March 4, 2022. Salary based on Step 1 of the current W.E.A. Contract Guide at \$22,195.00 (prorated).
- **P6. Extended Day Program:**
  - The employment of the following persons for the 2021-2022 school year: Lisa Dreher, teacher; Carolyn Rickmers, assistant; Carol Harper, assistant; Carolyn Johnson, teacher; Ashley Bennett, teacher, Thomas Olkowski, assistant. Rates to be funded by Extended Day Program tuition.
- **P7. Substitutes:**
  - Teacher substitute for the 2021-2022 school year at the established rate – Ingrid Ciaston\*.
  - Instructional Assistant substitutes for the 2021-2022 school year at the established rate – Ingrid Ciaston\*, Christine McGeoch.

\*pending completion of paperwork

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

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**FYI ~ Additional Staff Attending Workshops**

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Kelly Lange*, Debra Woods*	Creative Curriculum for Pre-K	10/25/21-10/28/21	-0-
Ariane Phillips	SY21-22 NJDOE ELL 3yr Plan Content & Forms Training (Zoom)	11/08/21	-0-
Ariane Phillips, Kellie Gibson*, Elizabeth McKnight*	County Curriculum Writing	12/01/21	-0-

\*Substitute needed

**Open Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to open public forum.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Limit two (2) minutes (Board Policy #0167)**

**Close Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close public forum.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Board Comments:**

**Executive Session**

Motion to move into Executive Session at \_\_\_\_\_ pm

The Board will be in Executive Session for approximately \_\_\_\_\_ minutes and the Board \_\_\_\_\_ does or \_\_\_\_\_ does not anticipate action upon return to the public session.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

**OCEAN TOWNSHIP BOARD OF EDUCATION  
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WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- Student Matters - HIB
- Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other: \_\_\_\_\_

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Return to Public Forum:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at \_\_\_\_\_ pm.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Announcement**

The next Board of Education meeting will be held on Monday, December 13, 2021 at 6:15 pm.

**Adjourn**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn at \_\_\_\_\_ pm.  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**#2 Executive Session ( when necessary)**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

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- Student Matters -
- Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other: \_\_\_\_\_

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_

**Return to Public Forum:**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at \_\_\_\_\_ pm.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Dr. Denning, Jr. \_\_\_\_\_